

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 2nd day of April, 2015, at the Town of Eaton building, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Margaret Brody	Trustee
	Kathleen Roher	Trustee
	Allen Noel	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Absent: Emily Marshall Trustee

Others: Connie Shepard, resident; Janet Oley, Deputy Clerk.

Mayor Shepard opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Minutes of the 3/5/15 and 3/24/15 meetings were reviewed. Trustee Noel made a motion to approve the minutes as written, seconded by Trustee Roher, all ayes. Motion carried.

Sheriff's Department: Trustee Brody advised the board of the Spring Jam event taking place at Morrisville State College on April 23, 24 and 25. A concert is planned for Thursday, a fashion show on Friday, and a dance Saturday. The Sheriff's Department will have two patrols each night during this time. The patrols won't begin until later in the evening and be on until 3:00 a.m. Trustee Brody noted that by reducing patrols over the winter we still have enough in the budget line to cover the additional coverage. Trustee Noel made a motion authorizing the additional coverage during the Spring Jam event, seconded by Trustee Roher, all ayes. Motion carried.

Crossing Guard: Trustee Roher offered to speak with MECS school officials to see if one of the elementary school aides would act as our crossing guard in the event that the position becomes vacant again. In her opinion it would be beneficial to utilize an aide as our crossing guard because they know the children and those who are walkers.

Public Hearing to Authorize a Property Tax Levy in Excess of the Limit Established in General Municipal Law §3-c for the 2015-2016 Fiscal Year: Mayor Shepard opened the public hearing at 7:22 p.m.

The board discussed the requirements to qualify for the property tax freeze credit. The board decided not to participate in this optional program.

With no public comment regarding the public hearing to authorize a tax levy in excess of the limit established in GML§3-c, Mayor Shepard closed the public hearing 7:33 p.m.

Trustee Brody made a motion to adopt Resolution 15-04, seconded by Trustee Roher. Roll call vote as follows: Trustee Noel, aye; Trustee Roher, aye; Mayor Shepard, aye; Trustee Brody, aye. Motion carried.

**RESOLUTION NO. 15-04
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION ADOPTING A LOCAL LAW
AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C
FOR THE 2015-2016 FISCAL YEAR

WHEREAS, upon notice duly published and posted as required, a public hearing on the adoption of a proposed local law of the Village of Morrisville to authorize a property tax levy in excess of the limit established

in General Municipal Law §3-c for the 2015-2016 fiscal year was held by the Board of Trustees on April 2, 2015, and

WHEREAS, the adoption of this local law is not an action that may have an effect on the environment as defined by the implementing regulations of the New York State Environmental Quality Review Act, and is therefore not an action subject to SEQRA.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

After due deliberation, the Board finds it in the best interest of the Village of Morrisville to adopt this local law, and does hereby adopt this local law. The Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Village of Morrisville, and to give due notice of the adoption of said Local Law to the Secretary of State.

Public Hearing regarding 2015-2016 Operating Budgets: Mayor Shepard opened the public hearing 7:33 p.m. With no public comment, Mayor Shepard closed the public hearing at 7:34 p.m.

Trustee Brody made a motion to adopt Resolution 15-05, seconded by Trustee Roher. Roll call vote as follows: Trustee Noel, aye; Trustee Roher, aye; Mayor Shepard, aye; Trustee Brody, aye. Motion carried.

**RESOLUTION NO. 15-05
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION ADOPTING THE TENTATIVE BUDGET, AS REVISED, AS THE BUDGET FOR THE VILLAGE OF MORRISVILLE FOR THE FISCAL YEAR COMMENCING JUNE 1, 2015 AND ENDING MAY 31, 2016 MAKING APPROPRIATIONS FOR THE CONDUCT OF VILLAGE GOVERNMENT AND ESTABLISHING THE RATES OF COMPENSATION FOR OFFICERS AND EMPLOYEES FOR SUCH PERIOD.

WHEREAS, this Board has met at the time and place specified in the notice of public hearing on the tentative budget and heard all persons desiring to be heard thereon; now, therefore, be it

RESOLVED, that the tentative budget as amended and revised and as hereinafter set forth is hereby adopted and that the amounts stated in the columns titled "Adopted" be and they hereby are appropriated for the objects and purposes specified and the salaries and wages stated in the "Schedule of Salaries and Wages" of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2015.

2015-2016 Water/Sewer EDU Roll: Trustee Noel made a motion to adopt Resolution 15-06, seconded by Mayor Shepard. Roll call vote as follows: Trustee Noel, aye; Trustee Roher, aye; Mayor Shepard, aye; Trustee Brody, aye. Motion carried.

**RESOLUTION NO. 15-06
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION TO ADOPT THE FINAL WATER/SEWER EDU ROLL FOR THE 2015-2016 FISCAL YEAR

WHEREAS, pursuant to the provisions of Section 149-33 of the Code of the Village of Morrisville, the Village Clerk has presented the Board of Trustees with the "Tentative EDU Roll" of the Village listing all EDU charges assigned to each parcel of real property within the Village, and

WHEREAS, the Board of Trustees has heard all duly filed appeals to the Tentative EDU Roll, and has made all modifications to the Tentative EDU Roll, which, in the judgment of the Board of Trustees, are just and proper.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees of the Village of Morrisville hereby adopts the "2015 Final EDU Roll" which shall remain in effect and applicable throughout the 2015-2016 fiscal year, and the Village Clerk is hereby directed to sign and date said Roll, along with a certification that said Roll is the 2015 Final EDU Roll duly adopted by the Board of Trustees this date.

Public Comment: Mrs. Oley indicated that each year the Historic Preservation Commission plants flowers in the Cedar Street Park. In the past, Audrey Howard maintained those flowers during the summer months. Last year they were planted but no one took care of them. Mrs. Oley stopped at the end of the summer and found the beds a mess and cleaned them up. She is unsure whether anyone is going to maintain the flowers this year. She suggested that if the beds are planted, she would go once per week and take care of them, however she wants to be paid for this. Mrs. Oley suggested that a decision be made by the May meeting. Mayor Shepard asked the board to consider this with further discussion to be held at the May meeting.

Trustee Report: Trustee Noel spoke with a representative from NYS Rural Water Association the village's desire to drill another water well. The rep from Rural Water is looking into vendors who provide aquifer mapping. Trustee Noel suggested that we first have mapping complete of the area we were considering then proceed with water testing.

Mayor's Report: Trustee Brody made a motion to adopt Resolution 15-07, seconded by Trustee Noel. Roll call vote as follows: Trustee Noel, aye; Trustee Roher, aye; Mayor Shepard, aye; Trustee Brody, aye. Motion carried.

**RESOLUTION NO. 15-07
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH
THE TOWN OF EATON FOR SNOW AND ICE CONTROL OF VILLAGE STREETS
FOR CALENDAR YEAR 2016**

BE IT RESOLVED, that the Board of Trustees hereby approves the contract with the Town of Eaton to perform snow and ice control of village streets for calendar year 2016 in the form and content as attached hereto and made a part hereof, and does hereby authorize and direct the Mayor to execute said contract on behalf of the Village of Morrisville.

Mayor Shepard discussed the hazard mitigation plan which was purportedly updated. In an email from Steve Lorraine he indicated that Trustee Brody had reviewed and approved, however that wasn't the case. Trustee Brody said that she supplied updates to Mr. Lorraine back in 2010, however those weren't incorporated in the document. Mayor Shepard asked Trustee Brody to look for the information she supplied back then and he would contact Mr. Lorraine regarding this.

Mayor Shepard advised the board of a meeting he had with DJ Raux, Administrator, and Bernie St. Onge, maintenance supervisor, of Crouse Community Center. Mr. Raux requested the meeting because Mr. Sutton advised Crouse that they would be subject to annual inspections. However, Crouse is of the opinion that because they are inspected by other agencies they shouldn't be subject to village inspection. Mr. Raux stated they wish to opt out of village inspections. Mayor Shepard discussed this with Mr. Sutton, who indicates that if the village allows that we must opt out all commercial inspections. Mayor Shepard left it that he would get involved with legal counsel and draft a letter advising Crouse that they cannot opt out.

Clerk's Report: The board was provided financial reports detailing income and expenditures to date by fund.

Mrs. Will was contacted by the coordinator of the NY Run for the Fallen. This is a 175 mile run from Syracuse to Albany which honors fallen soldiers from NY State who have died since September 11. The coordinator has requested permission for the event to travel through the village. Trustee Roher made a motion authorizing the NYS Run for the Fallen to travel through the Village of Morrisville, seconded by Trustee Noel, all ayes. Motion carried.

Mrs. Will advised the board that she signed up with SurveyMonkey to preparation the online comprehensive planning survey. After investigating plan options, she was able to utilize a monthly plan at a cost of \$26.00/month rather than the annual plan of \$300.00/year.

Mrs. Will indicated that there has been absolutely no movement on completion of the village website by the Morrisville State College students. The student she has been working with hasn't responded to the last three emails she's sent, and the professor has offered no solution. The board directed Mrs. Will to issue an email to Dr. Murabito and Dr. Rogers of Morrisville State College regarding the situation.

Trustee Brody made a motion authorizing Amy Will's attendance at the 4/29/15 NYS Society of Municipal Finance Officers Workshop in Spencerport, NY, seconded by Trustee Noel, all ayes. Motion carried.

Trustee Brody made a motion to adopt Resolution 15-08, seconded by Trustee Noel, all ayes. Motion carried.

**RESOLUTION NO. 15-08
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2014-2015 GENERAL FUND & WATER FUND OPERATING BUDGETS

RESOLVED, by the Board of Trustees of the Village of Morrisville that the 2014-2015 General Fund and Water Fund Operating Budgets are hereby amended to modify revenue and expenditure budget lines as follows:

Account No.	Description	Debit	Credit
A1990.4	Contingency		\$98,110.00
A5730.62	South Street Repaving Project BAN Principal	\$97,000.00	
A5730.72	South Street Repaving Project BAN Interest	\$1,110.00	
A1990.4	Contingency		\$29,332.00
A5730.6	Stream Remediation Project BAN Principal	\$29,000.00	
A5730.71	Stream Remediation Project BAN Interest	\$332.00	
A1990.4	Contingency		\$42,262.79
A8745.4	Interfund Transfer – Water Fund	\$42,262.79	
A8745.4	Interfund Transfer – Water Fund		\$42,262.79
F5050	Interfund Transfer for Debt Service		\$42,262.79
F9730.61	Water Main Relocation Bond Principal	\$42,000.00	
F9730.73	Water Main Relocation Bond Interest	\$262.79	

Trustee Brody made a motion authorizing payment in full of the South Street Repaving Project Bond Anticipation Note in the amount of \$98,110.00 from appropriations A5730.62 (South Street Repaving Project BAN Principal) and A5730.72 (South Street Repaving Project BAN Interest), seconded by Trustee Noel, all ayes. Motion carried.

Trustee Brody made a motion authorizing payment in full of the Stream Remediation Project Bond Anticipation Note in the amount of \$29,332.00 from appropriations A5730.6 (Stream Remediation Project BAN Principal) and A5730.71 (Stream Remediation Project BAN Interest), seconded by Trustee Noel, all ayes. Motion carried.

Trustee Brody made a motion authorizing payment in full of the Water Main Relocation Bond in the amount of \$42,262.79 from appropriations F9730.61 (Water Main Relocation Bond Principal) and F9730.73 (Water Main Relocation Bond Interest), seconded by Trustee Noel, all ayes. Motion carried.

Trustee Brody made a motion authorizing the following budget transfers; A1410.11 (Clerk-Treasurer Personal Svc) \$1,922.73 from A1990.4 (Contingency), A1640.42 (DPW Bldg Maintenance) \$150.00 from A1990.4 (Contingency), A3620.4 (Code Contractual) \$750.00 from A1990.4 (Contingency), A9060.8 (Medical Insurance) \$8,302.00 from A9089.8 (Medical Ins Buyout) \$1,575.00, A9055.8 (State Retirement) \$2,058.45 and from A1990.4 (Contingency) \$4,668.55, F8310.12 (Clerk-Treasurer Personal Svc) \$1,115.00 from F1990.91 (Contingency), F9060.8 (Medical Insurance) \$4515.00 from F8310.2 (Equipment Repair), G8110.14 (Clerk-Treasurer Personal Svc) \$161.00 from G9010.8 (State Retirement), G9060.8 (Medical Insurance) \$557.00 from G9010.8 (State Retirement), G8110.4-1 (Telephone) \$68.00 from G9010.8 (State Retirement), seconded by Trustee Noel, all ayes. Motion carried.

Trustee Brody made a motion to adopt Resolution 15-09, seconded by Trustee Noel, all ayes. Motion carried.

**RESOLUTION NO. 15-09
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING THE CREATION OF
GENERAL FUND CONTINGENCY AND TAX STABILIZATION
RESERVE FUND**

WHEREAS, the Board of Trustees of the Village of Morrisville desires to create a Contingency and Tax Stabilization Reserve Fund pursuant to section 6-e of the General Municipal Law to finance certain unanticipated revenue losses or unanticipated expenditures chargeable to the “eligible portion of the annual budget,” and to lessen or prevent projected increases in excess of 2 ½ percent of the amount of the real property tax levy needed to finance the eligible portion of the annual budget; and

WHEREAS, the Source of Funds to create the reserve will be appropriated from General Fund unappropriated, unreserved fund balance in the amount of \$50,000.00 currently in State Bank of Chittenango account number 5101526450;

NOW BE IT RESOLVED, that the Board of Trustees of the Village of Morrisville establishes a Reserve Fund titled; “General Fund Contingency and Tax Stabilization Reserve Fund” in the amount of \$50,000.00; to which additional sums as may hereafter be appropriated shall become part of said fund; and

BE IT RESOLVED, that no expenditure shall be made from said fund, except upon the recommendation of the chief executive officer and the adoption of a resolution appropriating the recommended amount by at least two thirds of the voting strength of the Board of Trustees; and

BE IT RESOLVED, that this resolution is subject to permissive referendum pursuant to Section 6-e (2) of the General Municipal Law; and

BE IT RESOLVED, that the Board of Trustees of the Village of Morrisville directs the Village Clerk to advertise such in a legal notice in the legal paper for the Village of Morrisville.

Trustee Brody made a motion to adopt Resolution 15-10, seconded by Trustee Noel, all ayes. Motion carried.

**RESOLUTION NO. 15-10
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION ESTABLISHING THE
WATER TREATMENT AND DISTRIBUTION SYSTEM
CAPITAL RESERVE FUND**

RESOLVED, that pursuant to section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund in the amount of \$5,000.00 to be known as the "Water Treatment and Distribution System Capital Improvement Capital Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance capital improvements to the Village of Morrisville Water Treatment and/or Distribution System for which a useful life has been established pursuant to section 11.00 of the Local Finance Law, and it is hereby further

RESOLVED, that the unappropriated funds in the amount of \$5,000.00 currently in State Bank of Chittenango account number 5101526450 be, and the same hereby are designated and appropriated to fund this Reserve Fund, and additional funds may be hereafter specifically appropriated to become part of this Reserve Fund, and it is hereby further

RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the State Bank of Chittenango under the account title "Water Treatment and Distribution System Capital Improvement Capital Reserve Fund" in the manner provided by section 10 of the General Municipal Law. The chief fiscal officer may invest the monies in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Morrisville. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the cash and investments of the Reserve Fund, and it is hereby further

RESOLVED, that except as otherwise provided by section 6-c of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and without such additional actions or proceedings as may be required by section 6-c of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c, and it is hereby further

RESOLVED, that this resolution shall take effect immediately.

Trustee Brody made a motion to adopt Resolution 15-11, seconded by Trustee Noel, all ayes. Motion carried.

**RESOLUTION NO. 15-11
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION ESTABLISHING AN EMPLOYEE BENEFIT
ACCRUED LIABILITY RESERVE FUND**

RESOLVED, that pursuant to section 6-p of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Employee Benefit Accrued Liability Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to pay for any accrued "employee benefit" due an employee on termination of the employee's service.

The chief fiscal officer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The chief fiscal officer may invest the monies in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Morrisville. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the cash and investments of the Reserve Fund.

Except as otherwise provided by section 6-p of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund for any employee benefit for which a reserve fund has already been established under any other provision of law. No expenditure shall be made from this Reserve Fund without the approval of

this governing board and without such additional actions or proceedings as may be required by section 6-p of the General Municipal Law.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Noel, all ayes. Motion carried.

General – Vouchers 247-276

Water Fund – Vouchers 57-62

Waste Water Operation & Maintenance Fund – Vouchers 56-62

Youth Commission – Voucher 13

With no further business before the board, Trustee Roher made a motion to adjourn the meeting at 8:09 p.m., seconded by Trustee Noel, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Village Clerk-Treasurer