

At a regular meeting of the Board of Trustees of the Village of Morrisville, on the 2nd day of April, 2020, held via videoconferencing technology due to the coronavirus pandemic, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Michael Higgins	Trustee
	Kathleen Roher	Trustee
	Judy Scholefield	Trustee
	Amy Will	Clerk-Treasurer
	Nadine Bell	Attorney

Others: None.

Mayor Shepard opened the meeting at 7:00 p.m. and made the following statement: “This meeting is being held in compliance with Governor Cuomo’s Executive Order 202.11. Notice of this meeting was made to the news media at least seven days in advance and was also posted on the Village signboard and web site. The public may listen to or view this meeting via web-based video technology by using Zoom. Public comment will only be allowed this evening during the designated Public Comment section of the agenda, as well as during the two public hearings scheduled for this evening. The public does not have the right to speak outside these allotted times and any public in attendance this evening will be muted at all other times.”

Clerk Will conducted a roll call and determined all members of the Board of Trustees were present for this meeting.

Mayor Shepard stated that in person attendance is not permitted at this meeting. A transcript of this meeting will be available at a later date.

Minutes of the following meetings were reviewed; 2/13/20 (budget), 2/20/2020 (budget), 3/5/20 (regular), 3/12/20 (budget), 3/23/20 (emergency). Trustee Lane made a motion to adopt all minutes as written, seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Wastewater: Mayor Shepard spoke with Jim Cunningham who indicated we are having a big issue with wipes being flushed and clogging the system. Information regarding how to properly dispose of wipes will be included in the upcoming village newsletter.

Code Enforcement Officer: Trustee Lane said he hasn’t spoken with CEO Sutton since the village offices have been closed due to the pandemic.

Department of Public Works: Trustee Lane said the new pump was installed at water well number two. He said the pump in the other well is older and will need to be replaced in the future, possibly next year. Trustee Lane also noted that the wiring from the wells to the pump house is UDR, which is underground non sheathed wiring. He suggested that when the weather is better Mr. Commins put in conduit back to the pump house. This is a big expense.

Mayor Shepard asked whether the board wanted the DPW to stay on schedule in terms of picking up landfill and yard waste. Trustee Lane thought they could do that because they will be in separate trucks.

Clerk Will advised the board that Mr. Commins would like to sell the old pump that was pulled from the well. Trustee Lane said the pump is not in great shape, but perhaps it could be cleaned up and someone might be interested in it. Clerk Will continued that Mr. Commins suggested selling the pump on Facebook Marketplace. She asked for Attorney Bell’s input regarding that. Attorney Bell noted that the pump needs to be declared surplus if the board does want to sell it. She suggested that it be offered for sale with a more traditional auction site rather than Facebook Marketplace. Trustee Lane made a motion to declare the pump removed from water well number two as surplus with authorization to sell this item on Auctions International, seconded by Trustee Scholefield. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Planning Board/Zoning Board of Appeals: Clerk Will indicated that all planning and zoning board meetings have been postponed due to the pandemic.

Youth Commission: The board discussed scheduling summer activities. Trustee Roher said she would like to at least schedule some trips this summer if possible, but at this point we need to just wait and see. The board agreed and suggested further discussion at the May meeting.

Justice Court: Attorney Bell advised the board that there is an executive order that shut down all courts in New York State. Only emergency matters are being heard at the county level; nothing at the local level.

Campus/Community Committee: Trustee Roher said the annual Easter egg hunt has been cancelled due to the pandemic.

Public Hearing to consider a Local Law to Amend Chapter 135: Mayor Shepard opened the public hearing to consider a local law to amend Chapter 135 of the Code of the Village of Morrisville at 7:21 p.m. Trustee Lane stated this is a good change to the law and hopes we see better results with this. Mayor Shepard agreed. With no other comment, Mayor Shepard closed the public hearing at 7:23 p.m.

**RESOLUTION NO. 20-08
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

April 2, 2020

**LOCAL LAW NO. 2 OF 2020
("A Local Law to Amend Chapter 135 of the Code of the Village of Morrisville to Regulate
the Placement of Garbage, Trash, Refuse and Recyclable Containers at the Curb")**

The following resolution was offered by Trustee Higgins, who moved its adoption, seconded by Trustee Lane, to wit:

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law entitled

Local Law No. 2-2020, “A Local Law to Amend Chapter 135 of the Code of the Village of Morrisville to Regulate the Placement of Garbage, Trash, Refuse and Recyclable Containers at the Curb”, was presented and introduced at a Regular Meeting of the Village Board of the Village of Morrisville held on March 5, 2020; and

WHEREAS, a public hearing was held on such proposed Local Law on April 2, 2020 by the Village Board of the Village of Morrisville and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Village Board of the Village of Morrisville in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, previously on March 5, 2020, the Village Board of Trustees determined that the enactment of Proposed Local Law No. 2-2020 would have no significant adverse impact on the environment and adopted a Negative Declaration for purposes of SEQR, thus concluding the SEQRA process; and

WHEREAS, upon consideration of all of the previous proceedings had herein, the Village Board of Trustees has determined that it is in the public interest to enact said Proposed Local Law No. 2 of 2020.

NOW, THEREFORE, it is

RESOLVED that the Village Board of the Village of Morrisville, Madison County, New York, does hereby enact Proposed Local Law No. 2 of 2020 as Local Law No. 2 of 2020 as follows:

**“VILLAGE OF MORRISVILLE
LOCAL LAW NO. 2 OF 2020**

**A LOCAL LAW TO AMEND CHAPTER 135 OF THE CODE
OF THE VILLAGE OF MORRISVILLE TO REGULATE
THE PLACEMENT OF GARBAGE, TRASH, REFUSE
AND RECYCLABLE CONTAINERS AT THE CURB**

Be it enacted by the Trustees of the Village of Morrisville as follows:

Section 1. Authority.

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law §10.

Section 2.

So that Section 135-10(A) shall be amended in the Code of the Village of Morrisville, so that it shall read, in its entirety, as follows:

“§135-9. Curbside trash and/or recyclables.

- A. No person shall put out prior to 4:00 p.m. on the day before the scheduled or specially arranged pickup, either to curbside or such other designated pickup point, any garbage, trash, refuse and recyclable materials or containers, whether or not in an enclosed container. All containers shall be removed from the curb as soon as possible following pickup, but in no event later than 8:00 p.m. on the day of pickup. Garbage, trash, refuse and recyclables shall not be kept at the curb between scheduled pickups.”

Section 3.

So that Section 135-10(A) shall be amended in the Code of the Village of Morrisville, so that it shall read, in its entirety, as follows:

“§135-10. Village cleanup of curbside trash.

- A. At the option of the Village, its officers and employees, any garbage, trash, refuse, recyclables, materials, containers or other items put out and/or left out in violation of the provisions of §135-9 of this article may be collected for disposal by the Village, its

agents and employees. Upon exercising this option, the Village shall invoice the owner of the subject premises identified in the most recent real property tax assessment roll at the address stated in said tax roll, and/or the occupants of the premises, for the reasonable costs of such pickup and/or disposal, along with an additional administrative fee of 25% of the reasonable costs of pickup and disposal therein. Any such amounts invoiced but not paid within 30 days of the date of the invoice shall be assessed and levied against the premises, and a penalty of 1% per month shall be added thereto until paid or discharged. Any such assessments not paid or discharged shall be relieved against the property on the Village tax roll in accordance with §5-518 of the Village Law.”

Section 4. Severability.

If any clause, sentence, paragraph, provision or section of this Local Law is adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, provision or section directly involved in the controversy in which such judgment shall have been rendered.

Section 5. Effective Date.

This Local Law shall take effect upon its filing in the Office of the Secretary of State.”

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: April 2, 2020

Trustee: Trustee Lane suggested we may have a lot more expenses coming up and questioned whether the board should have thought about a contingency budget. Clerk Will responded that each budget does have a contingency appropriation included in it, however she agreed that we are in a position where we need to really get a handle on all expenditures at this point because we don't know what the financial impact will be due to the pandemic.

Trustee Lane asked whether the BOCES intern was going to happen. Clerk Will indicated the village was notified that it was cancelled due to all schools being closed.

Trustee Lane questioned whether funding for SEVAC or the special patrol officer for the school should be paid. Clerk Will responded that the 2020-2021 budgets were prepared in anticipation of receiving certain revenues that we likely will not get. She said we will need to make adjustments as the fiscal year begins, as well as being mindful of any spending now.

Trustee Lane asked whether the village was contacted by the mobile food vendor regarding electric service. Clerk Will said they did contact the office and have made arrangements with Marshall's to connect to their power source again this year.

Trustee Lane said he contacted 17 rental property owners in an attempt to determine how many students are still residing in the village. He heard back from everyone with the exception of Campus Hill, Tom Szewczyk and

Robert Benson. Trustee Lane said there are approximately 80 students in the village right now. With the other owners who didn't respond, he suspects that number is over 100. Trustee Lane will provide this information to the Chief of University Police.

Public Hearing regarding 2020-2021 Operating Budgets: Mayor Shepard opened the public hearing at 7:40 p.m. Clerk Will noted that this budget was prepared before the coronavirus pandemic and suggested the board be prepared for substantial revenue shortfalls. She said it's imperative that we are very mindful of all spending from this point forward until we understand the financial impacts. With no other comment, Mayor Shepard closed the public hearing at 7:42 p.m.

Trustee Lane made a motion to adopt Resolution Number 20-09, seconded by Trustee Scholefield.

**RESOLUTION NO. 20-09
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION ADOPTING THE TENTATIVE BUDGET, AS REVISED, AS THE BUDGET FOR THE VILLAGE OF MORRISVILLE FOR THE FISCAL YEAR COMMENCING JUNE 1, 2020 AND ENDING MAY 31, 2021 MAKING APPROPRIATIONS FOR THE CONDUCT OF VILLAGE GOVERNMENT AND ESTABLISHING THE RATES OF COMPENSATION FOR OFFICERS AND EMPLOYEES FOR SUCH PERIOD.

WHEREAS, this Board has met at the time and place specified in the notice of public hearing on the tentative budget and heard all persons desiring to be heard thereon; now, therefore, be it

RESOLVED, that the tentative budget as amended and revised and as hereinafter set forth is hereby adopted and that the amounts stated in the columns titled "Adopted" be and they hereby are appropriated for the objects and purposes specified and the salaries and wages stated in the "Schedule of Salaries and Wages" of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2020.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Trustee Higgins made a motion to adopt Resolution Number 20-10, seconded by Trustee Roher.

**RESOLUTION NO. 20-10
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION TO ADOPT THE FINAL WATER/SEWER EDU ROLL FOR THE 2020-2021 FISCAL YEAR

WHEREAS, pursuant to the provisions of Section 149-33 of the Code of the Village of Morrisville, the Village Clerk has presented the Board of Trustees with the “Tentative EDU Roll” of the Village listing all EDU charges assigned to each parcel of real property within the Village, and

WHEREAS, the Board of Trustees has heard all duly filed appeals to the Tentative EDU Roll, and has made all modifications to the Tentative EDU Roll, which, in the judgment of the Board of Trustees, are just and proper.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees of the Village of Morrisville hereby adopts the “2020 Final EDU Roll” which shall remain in effect and applicable throughout the 2020-2021 fiscal year, and the Village Clerk is hereby directed to sign and date said Roll, along with a certification that said Roll is the 2020 Final EDU Roll duly adopted by the Board of Trustees this date.

Dated: April 2, 2020

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mayor: Trustee Lane made a motion to adopt Resolution Number 20-11, seconded by Trustee Higgins.

**RESOLUTION NO. 20-11
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION APPROVING PAID LEAVE FOR
NON-EXEMPT HOURLY EMPLOYEES**

WHEREAS, the novel coronavirus (COVID-19) pandemic has resulted in the Federal, State and County governments declaring various states of emergency; and

WHEREAS, on March 16, 2020, the Governor of New York issued Executive Order 202.4, effective through April 15, 2020 or as otherwise modified by the Governor, mandating a 50% reduction in the workforce and that non-essential personnel be allowed to work from home or take leave without charge to leave accruals and; and

WHEREAS, the Village of Morrisville has determined to pay its regularly employed hourly non-exempt full-time and part-time employees during the period presently covered by Executive Order 202.4 (presently, March 15, 2020 through April 15, 2020), subject to modification as the Village may determine; and

WHEREAS, in recognition of the ever-evolving developments relating to the COVID-19 pandemic, the Village of Morrisville necessarily reserves the right to rescind or otherwise modify this resolution, at any time and in any manner.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Village of Morrisville hereby recognizes that the COVID-19 pandemic is an emergency for the Village.

2. To the extent not already provided for in a collective bargaining agreement, board policy, or applicable law, rule or regulation, regularly employed hourly non-exempt part-time and full-time employees shall receive paid leave to the extent such employees are not assigned to work all or part of their regularly scheduled work hours. The paid leave is meant to make such employees whole and shall be consistent with such employees' salaries during regular operations.

3. The Mayor is further authorized to enter into and execute any necessary Memorandums of Understanding ("MOUs") with the respective employee bargaining units to effectuate the terms of this resolution.

4. This resolution shall apply only for the specific and limited purpose of addressing the unique challenges presented by the outbreak of COVID-19. It shall not set any precedent or practice for the future terms of employment of Village employees.

5. This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Clerk-Treasurer Report: The board held an extensive discussion regarding issuance of the quarterly water/sewer bill and the financial impact residents may be facing due to the pandemic. Mayor Shepard made a motion authorizing the quarterly water/sewer bill to be issued on April 10, 2020 with a due date of May 26, 2020, seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Vouchers were scanned and emailed to each member of the board for review prior to the meeting. Trustee Lane made a motion to pay audited vouchers as indicated below, seconded by Trustee Roher.

General Fund – Vouchers 278-295
Water Fund – Vouchers 71-77

Waste Water Operation & Maintenance Fund – Vouchers 64-69
Youth Commission – Vouchers 7-8

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mayor Shepard made a motion to go into executive session at 8:10 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Trustee Higgins made a motion to come out of executive session at 8:42 p.m., seconded by Mayor Shepard. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark L. Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted. No action was taken in executive session.

With no further business before the board, Trustee Roher made a motion to adjourn the meeting at 8:44 p.m., seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes

Mark L. Shepard

Mayor

Voted

Yes

The foregoing resolution was thereupon declared duly adopted. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer