

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 11th day of August, 2016, at the Town of Eaton Offices, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Allen Noel	Trustee
	Thomas Lane	Trustee
	James Stokes	Attorney
	Lloyd Sutton	Code Enforcement Officer
	Jim Cunningham	Waste Water Operator
	Amy Will	Clerk-Treasurer

Others: Connie Shepard, Joe Giusti, Tracy Scholefield, Jim Scholefield, Charlie Bostic, Marie Smith, residents; Jan Oley, Deputy Clerk; Dustin and Nicole Dwyer of Dwyer Development Co.; and Bill Brown of Delaware Engineering.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the June 27, 2016 and July 7, 2016 meetings were reviewed. Trustee Noel made a motion to approve the minutes as written, seconded by Trustee Roher, all ayes. Motion carried.

Code Enforcement: Mr. Sutton submitted a written report for review.

Dustin Dwyer discussed his management of Campus Hill Apartments. He is aware of the things that have gone on at the property in the past, but they are focused on what they've done this summer and moving forward to eliminate a lot of the issues up there. Mr. Dwyer stated that they have done more work on the property in the past six months than anyone has done in six years. He provided an overview of their security plan which includes full time staff living on site in the manager's house. They have implemented several policies regarding resident identification, visitors and parking. Mr. Dwyer believes that they have set the price point at such a level to attract the right clientele who will respect the property. Mrs. Dwyer noted that they are no longer allowing anyone who shows up to rent an apartment; their tenants all have references. They believe they have attracted a good group of students. Mr. Dwyer noted that Doug Waterbury, the property owner, hasn't interfered with their work and things are moving along smoothly and as scheduled.

Department of Public Works: Three proposals for engineering services for the Eaton Street/West Maple Ave. water system project were received. The board focused on two areas of each proposal; design services and bidding coordination. For those services the proposals were as follows: Dunn & Sgromo Engineers, PLLC \$16,000; Delaware Engineering, DPC \$20,000; and Timothy O'Hara, P.E. \$16,500. Trustee Noel suggested that the board award this to the lowest bidder. Trustee Noel made a motion to accept the proposal of Dunn & Sgromo Engineers, PLLC, for design services and bidding coordination at a cost not to exceed \$16,000, seconded by Trustee Lane, all ayes. Motion carried.

Waste Water Operations: Mr. Cunningham indicated that the waste water plant is doing very well. The village achieved all EPA and DEC requirements this year. He noted that the plant is currently operating at half capacity. The board must be mindful of new industry and its effect on the waste water plant because the organic side is limited.

Historic Preservation Commission: Mayor Shepard attended a meeting of the commission last night. He noted that they are moving Landmark's Day to the spring. He also advised the board that a performance audit will be conducted in October by a representative of NYS Parks, Recreation & Historic Preservation.

Youth Commission: Trustee Roher said that she met with Cathy Merkle and a group of parents interested in the youth commission. They have come up with a board of seven parents to coordinate efforts. Trustee Roher provided the board with a list of those parents for their review.

Sheriff's Department: Mayor Shepard indicated that he intends on setting up a meeting with Undersheriff Ball to discuss scheduling the Morrisville patrol for the upcoming semester.

Public Comment: Marie Smith was present on behalf of the Madison Hall Association. She requested village support for Madison Hall's 25th annual 5K walk/run. Participation in the event has dwindled and they are hoping to breathe new life into it this year. Ms. Smith requested permission to use the village logo for the event. Trustee Lane made a motion authorizing the use of the village logo by Madison Hall Association for their annual 5K run/walk, seconded by Trustee Noel, all ayes. Motion carried.

Attorney Report: Attorney Stokes provided the board with a local law to establish a tree commission as well as a local law to amend the zoning code in regard to non-conforming uses. Mayor Shepard made a motion to schedule a public hearing at 7:30 p.m. at the September board meeting to consider a local law to establish a tree commission, seconded by Trustee Noel, all ayes. Motion carried. Mayor Shepard made a motion to schedule a public hearing at 7:40 p.m. at the September board meeting to consider a local law to amend the zoning code in regard to non-conforming uses, seconded by Trustee Noel, all ayes. Motion carried.

Trustee Report: Trustee Roher attended the Madison County Planning Department's presentation of the final food study report held earlier this week. There were different scenarios discussed on how to bring fresh food options to the village. Overall, people really want a grocery store. The Planning Department intends on issuing a written report regarding their findings.

Mayor's Report: Mayor Shepard reminded the board that the master plan committee will hold a public hearing on Monday, August 15 in regard to the draft comprehensive plan.

Mayor Shepard was contacted by Morrisville State College regarding a day of community service for incoming freshman. This will take place on Sunday, August 28th. Trustee Noel noted that the timing of this is really bad. Mayor Shepard suggested if anyone has ideas for a community service project to contact the village office.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

Mrs. Will advised the board that she was granted an extension to file the annual financial report by the Comptroller's Office. Trustee Roher made a motion authorizing the engagement of D'Arcangelo & Co. for assistance in preparing the 2015-16 annual financial report at a cost not to exceed \$3,500, seconded by Trustee Noel, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Noel made a motion to pay audited vouchers as indicated below, seconded by Trustee Roher, all ayes. Motion carried.

General – Vouchers 26-52

Water Fund – Vouchers 4-11

Waste Water Operation & Maintenance Fund – Vouchers 7-16

Youth Commission – Vouchers 3-5

Mayor Shepard made a motion to go into executive session at 8:45 p.m. for attorney-client privilege, seconded by Trustee Lane, all ayes. Motion carried.

Mayor Shepard made a motion to come out of executive session at 9:18 p.m., seconded by Trustee Lane, all ayes. Motion carried. No action was taken in executive session.

With no further business before the board, Mayor Shepard made a motion to adjourn the meeting at 8:18 p.m., seconded by Trustee Roher, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer