

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 3rd day of August, 2017, at the Town of Eaton Offices, there were:

Present:	Mark Shepard	Mayor
	Allen Noel	Trustee
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Thomas Lane	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Others: Paul Buckingham, resident; Ruthann Loveless, Mayor of the Village Hamilton.

Minutes of the July 6, 2017 and July 20, 2017 meetings were reviewed. Trustee Noel made a motion to adopt the minutes as written, seconded by Trustee Roher, all ayes. Motion carried.

Code Enforcement: Mr. Sutton provided a written report for review.

Department of Public Works: Trustee Noel indicated that the water project is moving along as expected. The board discussed the water service to the Reidy Building. The property owner initially indicated that a 1-inch service would be sufficient. Since commencement of the project, the property owner asked if the service could be increased to 2-inch. Syracuse Constructors provided an estimate of \$11,675.70 for this change. The board discussed this matter and determined that if the property owner wishes to proceed with this they will be responsible for the additional cost above the original bid, which is \$9,825.70.

Historical Preservation: Mayor Shepard advised the board that the Madison County work crew will be unable to paint the Engine House as expected. He has contacted painters to obtain quotes for this work. Trustee Lane suggested that we find volunteers to do it this, or perhaps Morrisville State College could do it for a class.

Master Plan: Trustee Marshall said she would like take on reviewing the master plan and breaking out the sections for discussion at each meeting. The board was in agreement with this.

Youth Commission: Trustee Roher indicated the new youth commission board is still in the organization stage. They haven't determined who the chairperson will be yet, but Tina Doxtater is the secretary.

Parking Enforcement: The board discussed when the parking enforcement officer would begin work again for the fall semester. It was decided the start date would be August 28 with warnings issued for the first week.

Public Comment: none noted.

Trustee Report: Trustee Lane doesn't think student housing should be granted a control burn permit; Attorney Stokes to draft an amendment to the local law regarding this. Trustee Lane also noted that Campus Hill installed security cameras last year. He believes this is one of the reasons they didn't have any problems at this location. In his opinion, this should be a lesson to other owners of multi-dwelling units. He questioned whether installation of security cameras is something the board could mandate. Attorney Stokes will look into this.

Trustee Noel asked that it be noted that just because one person yelled and screamed about traffic issues on East Maple Avenue due to the Eaton Street detour, he would not have made any changes.

Mayor Report: Mayor Shepard attended a meeting at Morrisville State College regarding move in day and traffic management. The College has devised an alternate route using English Avenue in the event Eaton Street is not open. Madison County Highway was present at this meeting and anticipates having Eaton Street open for move in day.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

The board considered three requests for adjustment to the July 2017 water/sewer bill. Candace Clemens (Account 000555) filled a pool and the DPW installed a meter to measure consumption, which was 800 cubic feet. Trustee Roher made a motion authorizing an adjustment to the O&M portion of Candace Clemens water/sewer bill in the amount of \$36.00, seconded by Trustee Noel, all ayes. Motion carried.

Steve Jones (Account 000600) submitted a written request for an adjustment due to a substantial water leak. Trustee Noel made a motion authorizing an adjustment to the O&M portion of Steve Jones's water/sewer bill in the amount of \$770.73, seconded by Trustee Roher, all ayes. Motion carried.

Delanie Stauring (Account 001025) submitted a written request for an adjustment due to filling a pool. The water was not metered by the village, however Ms. Stauring provided the size and gallons of the pool. Based on prior usage, Mrs. Will suggested a credit in the amount of \$67.50 to the O&M portion of the bill. Trustee Marshall made a motion authorizing an adjustment to the O&M portion of Delanie Stauring's water/sewer bill in the amount of \$67.50, seconded by Trustee Roher. Voting aye were Trustee Marshall, Trustee Roher and Trustee Lane. Trustee Noel and Mayor Shepard voted nay. Motion carried.

The board reviewed a notice from NYS and Local Retirement System regarding another contribution overpayment made by David Pushlar. Trustee Noel made a motion authorizing the return of the retirement overpayment to David Pushlar in the amount of \$139.35, seconded by Trustee Lane, all ayes. Motion carried.

Mrs. Will advised the board that Janet Oley is out of the office for an unknown period of time due to a medical issue. Mrs. Will is scheduled to be out of town in two weeks and will need to close the office at noon on Thursday, August 17 and for the day on Friday, August 18. The board did not voice any issue with this.

Mrs. Will advised the board that Shannon Roher, cleaner for the Village Office, will be going out on maternity leave in September. Her sister in law, Tara Roher, indicated she would be available to do this work. Trustee Noel made a motion to appoint Tara Roher to the part-time position of cleaner, seconded by Trustee Lane, all ayes. Motion carried.

Mrs. Will provided the board with Tim Curtis' resignation from the Zoning Board of Appeals.

Each member of the board reviewed all vouchers presented. Trustee Lane made a motion to pay audited vouchers as indicated below, seconded by Trustee Roher, all ayes. Motion carried.

General Fund – Vouchers 25-44
Water Fund – Vouchers 6-7
Capital Projects Fund – Voucher 3-5

Waste Water Operation & Maintenance Fund – Vouchers 7-13
Youth Commission – Vouchers 3-4

Mayor Shepard made a motion to go into executive session for attorney-client privilege, seconded by Trustee Roher, all ayes. Motion carried. Trustee Noel made a motion to come out of executive session at 8:21 p.m., seconded by Trustee Lane, all ayes. Motion carried. No action was taken in executive session.

With no further business before the board, Mayor Shepard made a motion to adjourn the meeting at 8:21 p.m., seconded by Trustee Noel, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer