

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 3<sup>rd</sup> day of December, 2015, held at the Town of Eaton Building, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Margaret Brody	Trustee
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Allen Noel	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Others: Connie Shepard and Charlie Bostic, residents; Janet Oley, deputy clerk.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the 11/5/15 and 11/10/15 meetings were reviewed. Trustee Roher made a motion to approve the minutes as written, seconded by Trustee Noel, all ayes. Motion carried.

**Code Enforcement Report:** Mr. Sutton submitted a written report. Trustee Marshall suggested Mr. Sutton look into a complaint of black mold at Campus Hill Apartments.

**DPW Report:** Trustee Roher said the village needs to consider purchasing new pole mounted holiday decorations and upgrading the electrical service for those decorations as well.

Trustee Roher noted that during a recent rainstorm she and Mr. Heh went to the Engine House to check for leaks, which they did find around the cupola area. She said the building is in rough shape overall so it's hard to know where to start. Mayor Shepard asked that Mr. Heh provide a summary of the issues at the Engine House.

**Waste Water Report:** Trustee Noel indicated that the wall built over the summer in an attempt to keep the wind from blowing through the plant appears to be working. When colder weather finally settles in we'll know for sure, but Mr. Cunningham thought it would make a big difference. Trustee Noel added that Mr. Cunningham has been working with Morrisville College regarding the brewery addition at the Copper Turret.

**Sheriff Department Report:** The board discussed the status of the renewal contract. Additional minor revisions were made by the county, which are agreeable to the village. Trustee Brody will provide the contract to county for signature.

**Campus/Community Committee Report:** Trustee Roher discussed this weekend's Visit with Santa event taking place at Madison Hall.

**Public Comment:** None noted

**Attorney Report:** The board discussed 23 North Street and their desire to take action against the owner. Trustee Roher made a motion directing Attorney Stokes to commence legal action against the property owner of 23 North Street, seconded by Trustee Noel, all ayes. Motion carried.

**Trustee Report:** Trustee Roher spoke with Jen Caloia again regarding hanging flower baskets being placed within the village. Ms. Caloia said she would ask Morrisville College if they will assist in watering the baskets during the summer. Trustee Roher asked the board if they want to allow the baskets to be hung if Morrisville College will water the plants. She added that there is no cost to the village for the plants. The board agreed to permit this.

The board discussed the draft procurement policy. It was decided to further modify the section regarding range of purchase to required type and number of quotations. Mrs. Will to update and provide to the board in January for consideration.

Trustee Noel provided an update regarding the water system upgrade project. The board previously awarded the RFP for engineering services to Delaware Engineering. Trustee Noel indicated that grant funding centers around the village's

median income. As it currently stands, the village is only eligible for 50% matching grant funds which makes the whole project unaffordable. At this point, Trustee Noel sees no reason to proceed. He noted that we are four years out from the next Census when our median income may change. Trustee Noel said that the board will need to make a decision about Eaton Street and whether we want to proceed with replacing water mains to coincide with the county's repaving project. The board will further discuss during budget preparations.

**Mayor's Report:** Mayor Shepard indicated that an audit of the clerk-treasurer's records needs to be completed and asked Trustee Brody if she would conduct this audit. She indicated she would.

The board reviewed the proposed dates for budget meetings. No issues were noted.

The board discussed the condition of 25 Union Street. The owners abandoned the property, leaving many items behind. Mrs. Will received two complaints from neighbors regarding the condition of the exterior. There is a lot of junk in yard making the property unsightly. Neighbors are also concerned that the house is going to become infested with rats, skunks and raccoons if there is a lot of food inside. It was noted that NBT Bank now has title to the property. Trustee Marshall said that she has an administrative contact and will speak to them regarding the situation. If NBT doesn't resolve the issue, Attorney Stokes indicated that with proper notice the village can arrange for clean-up and bill NBT for the cost and plus an additional 25% fee.

**Clerk-Treasurer Report:** The board was provided financial reports detailing income and expenditures to date by fund.

Mrs. Will advised the board that Computel Consultants completed their gross receipts tax audit. The village received \$68.90 from Ambit Energy representing an underpayment. Computel Consultants did not charge the village for their services because the amount recovered was minimal.

The Copper Turret submitted a copy of their application for renewal of the liquor license. The board had no concern regarding this renewal.

Mrs. Will advised the board of an issue with the water meter at 23 North Street. The meter was not reading correctly, resulting in the account being overbilled for the August 2015 and November 2015 bills. Trustee Marshall made a motion authorizing a credit to Account 000035 as follows; August bill in the amount of \$73.30 (water \$16.91, O&M \$56.39), November bill in the amount of \$645.57 (water \$191.65, O&M \$453.92), and December late fees (\$62.48), seconded by Trustee Noel, all ayes. Motion carried.

Trustee Roher made a motion authorizing the removal of late fees from the water/sewer account of OPWDD (Acct 000935) in the amount of \$33.41, seconded by Trustee Noel, all ayes. Motion carried. This is a state agency not subject to late fees.

Mrs. Will advised the board that we recently received the proceeds of the DEC Tree Inventory Grant in the amount of \$2,132.42. This grant was awarded back in October 2011.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Brody, all ayes. Motion carried.

General – Vouchers 131-149

Water Fund – Vouchers 28-33

Waste Water Operation & Maintenance Fund – Vouchers 37-41

With no further business before the board, Trustee Roher made a motion to adjourn the meeting at 8:08 p.m., seconded by Trustee Noel, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will  
Village Clerk-Treasurer