

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 6th day of December, 2018, at the Town of Eaton Municipal Offices, 35 Cedar Street, Morrisville, there were:

Present:	Thomas Lane	Deputy Mayor
	Kathleen Roher	Trustee
	Michael Higgins	Trustee
	Judy Scholefield	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Absent: Mark Shepard Mayor

Others: Dave Andrews, area resident; Bernie St. Onge on behalf of Smithfield Eaton Volunteer Ambulance Corp. (SEVAC); and Janet Oley, Deputy Clerk.

Deputy Mayor Lane opened the meeting at 7:00 pm with the Pledge of Allegiance.

Minutes of the October 22, 2018 and November 1, 2018 meetings were reviewed. Trustee Higgins made a motion to adopt the minutes as written, seconded by Trustee Scholefield, all ayes. Motion carried.

Public Comment: Mr. St. Onge questioned whether the board had reviewed the proposal presented last month. The board had not as the only copy is with the Mayor. Mr. St. Onge stated that the next step is to schedule a public hearing to consider establishing the district. He said they have received positive response from the towns of Fenner and Eaton, and they continue to work with Smithfield and Nelson. Attorney Stokes recommends discussing SEVAC's request for funding at the budget public hearing. He noted that the Village would not form a district. Trustee Higgins made a motion to schedule a public hearing on January 3, 2019 at 7:20 p.m. to consider the request of SEVAC to enter into a contract with the Village to provide advanced life support services within the Village, seconded by Trustee Roher, all ayes. Motion carried.

Code Enforcement: Mr. Sutton provided a written report for review.

Department of Public Works: The board reviewed a letter issued on November 13, 2018 to the owner of 7 Cross Avenue requesting the removal of concrete barriers placed in the village's right of way over the summer. The barriers have not been removed. The board directed that a certified letter be issued to the owner indicating that they must be removed within a week or the village will relocate them onto his property without further notice.

Planning Board: Trustee Scholefield noted that the board recently met and approved the sign at the Morrisville plaza.

The board reviewed a written request from Marshall Realty of Madison County, Inc. to amend the zoning classification for 17 Eaton Street from R-1 to B-1. Trustee Roher made a motion to schedule a public hearing on January 3, 2019 at 7:30 p.m. to consider this request to amend the zoning map, seconded by Deputy Mayor Lane, all ayes. Motion carried.

Youth Commission: Trustee Roher said she is hopeful that the school will work with us to develop a summer recreation program like we had in the past. We need to find someone willing to run this; the superintendent wants a teacher if school facilities are going to be used.

Mrs. Will advised the board that the requested inventory of sports equipment has not yet been received. The existing sports accident policy was discussed. As the youth commission is no longer offering sports, Trustee Scholefield made a motion to cancel the sports accident policy effective immediately, seconded by Deputy Mayor Lane, all ayes. Motion carried.

Justice Court: Trustee Higgins advised the board that the night before he sat at the town office from 4:00 pm-8:00 pm to observe DA night. He was appalled. He noted that this meeting room is not being enough to accommodate all

the people in attendance. They spill out into the foyer area and outside the building. Trustee Higgins continued that an Assistant to the DA thanked him for being there. She said she was scared the month before. Trustee Higgins believes this could become dangerous. Trustee Higgins noted his frustration with the Sheriff's Department and that it's clear we are not going to get any assistance from them. Attorney Stokes will speak with the police chiefs in Hamilton and Cazenovia to see if their officers could provide coverage.

Sheriff Department: Mrs. Will spoke with Sheriff Hood last month to determine if there was any interest in their department taking over the entire building if the village office were to relocate. Sheriff Hood indicated they were not interested, and in fact would be leaving the space they are currently renting within the next year. The Madison County Highway Department will construct a new highway garage in the Pine Woods area and the Sheriff's Department will have space available there.

Campus/Community Committee: The annual visit with Santa was held last weekend with a good turnout. The college has agreed to budget \$3,000 for campus/community activities. There will be a WinterFest scheduled, but it will be different than years past. Trustee Roher would like to involve other groups including the sports boosters.

Village Improvement Committee: Trustee Roher said there was a meeting to discuss the bicentennial celebration. At the meeting were Trustee Scholefield, Sue Greenhagen, Seth Downen and Danielle Papelino. They discussed ideas and scheduled another meeting for January 7. A draft letter to be sent to businesses and organizations was provided to the board for review. Deputy Mayor Lane suggested that the bicentennial celebration coincide with Mustang Weekend. Trustee Roher said the event has tentatively been scheduled for July 20, which was based upon the availability of both the elementary school and the cooperative extension building. She will bring this to the group for discussion.

Public Hearing to Amend Chapter 169 of the Village Code: Deputy Mayor Lane opened the public hearing at 7:56 pm. The placement of the stop signs was discussed. With no public comment, Deputy Mayor Lane closed the public hearing at 8:00 p.m.

Trustee Higgins made a motion to adopt Resolution Number 18-26, seconded by Trustee Scholefield. Roll call vote as follows: Trustee Scholefield, aye; Trustee Higgins, aye; Trustee Roher, aye; Deputy Mayor Lane, aye. Motion carried.

**RESOLUTION NO. 18-26
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION ADOPTING A LOCAL LAW
TO AMEND CHAPTER 169 (VEHICLES & TRAFFIC)
OF THE CODE OF THE VILLAGE OF MORRISVILLE

WHEREAS, upon notice duly published and posted as required, a public hearing on the adoption of a proposed local law No. 3 of the year 2018 of the Village of Morrisville to amend Chapter 169 of the Code of the Village of Morrisville was held by the Board of Trustees on December 6, 2018, and

WHEREAS, the adoption of this local law is not an action that may have an effect on the environment as defined by the implementing regulations of the New York State Environmental Quality Review Act, and is therefore not an action subject to SEQRA.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

After due deliberation, the Board finds it in the best interest of the Village of Morrisville to adopt this local law, and does hereby adopt this local law. The Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Village of Morrisville, and to give due notice of the adoption of said Local Law to the Secretary of State.

Trustee Report: Trustee Higgins asked about the piece of property village owned property to at the intersection of Swamp Road and Old County Road. There is a sign on the property in terrible condition and he questioned whether the village could remove it. Deputy Mayor Lane to ask Mr. Heh about that.

Mr. Higgins noted an issue with the plowing at 46 West Main Street. The way it was being plowed was hindering pedestrian traffic on the sidewalk. He appreciated that Mrs. Will took care of this as quickly as she did. Trustee Higgins noted that walkability in the village is getting worse and worse. If the village doesn't plow the sidewalk, property owners don't maintain them. He expressed concern about someone slipping and falling. Trustee Scholefield said she feels the DPW employees are going too fast in the sidewalk plow. Deputy Mayor Lane agreed and thinks we should be plowing better.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

One Talk Telephone Service through Verizon should be up and running by the middle of December. There will be specific numbers to reach either the code enforcement officer or the village clerk directly, avoiding the auto receptionist. Mrs. Will to provide the board with those numbers upon receipt.

Mrs. Will advised the board that Donald Shawl sold his property at 19/21 Cambridge Avenue. The tenant was to come in and pay the water/sewer bill, but Mr. Shawl provided a check in case she didn't. The tenant came in and also paid, causing an overpayment to the account in the amount of \$189.61. Trustee Roher made a motion authorizing reimbursement to Donald Shawl in the amount of \$189.61 representing a duplicate payment on water/sewer account 001060, seconded by Trustee Higgins, all ayes. Motion carried.

In 2016 the board adopted two resolutions establishing a policy for holiday pay and emergency call in situations. The employee handbook was not updated with this, although it was practice. The board was presented with a resolution to memorialize this. Trustee Roher made a motion to adopt Resolution Number 18-27, seconded by Deputy Mayor Lane, all ayes. Motion carried.

**RESOLUTION NO. 18-27
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION TO AMEND THE VILLAGE EMPLOYEE HANDBOOK
RELATIVE TO COMPENSATION**

WHEREAS, the Board of Trustees of the Village of Morrisville has previously adopted an Employee Handbook, which, among other topics, sets forth the Village's policies relative to employee compensation, and

WHEREAS, the Board of Trustees deems it in the best interests of the Village and its employees to amend and clarify said policies as they relate to compensation of employees required to work outside their regularly scheduled hours.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Village of Morrisville Employee Handbook be, and hereby is amended, effective immediately, to add a new subsection entitled "Emergency Call-Back", in the section of the Handbook entitled "COMPENSATION" as follows:

Emergency Call-Back

An emergency call-back is defined as an unscheduled request made by the Mayor or his or her designee for an employee to return to work due to an unforeseen situation or emergency work after leaving the Village at the end of his or her regular shift and before the beginning of the next regularly scheduled shift.

Employees required to return to work for snow removal (as defined in “Overtime”) or an emergency call-back shall be paid for a minimum of four hours at an overtime rate of one and one-half the employee’s regular rate of pay. If the time actually worked on any such callback event exceeds four hours, the employee shall be compensated for the actual number of hours worked at the overtime rate of one and one-half times the employee’s regular rate of pay.

In the event employees in the Department of Public Works, including the Superintendent of Public Works, are required to work on any Village observed holiday, the employee shall be paid for a minimum of four hours at a special holiday rate of 2.25 times the employee’s regular rate of pay. If the time actually worked on any such holiday exceeds four hours, the employee shall be compensated for the actual number of hours worked at the special holiday rate of 2.25 times the employee’s regular rate of pay.

AND IT IS HEREBY FURTHER RESOLVED, that all actions of Village officers and employees, and all payments made to Village employees, taken or made prior to the date of adoption of this resolution, but which are in conformance with the policies and procedures stated herein, are hereby ratified and approved.

The board reviewed two NYSEG Energy Efficiency Proposals to replace the existing lighting in the Village Office and DPW Garage with LED fixtures.

Trustee Roher made a motion authorizing the Village Office to be closed on December 24 and December 26, 2018, seconded by Trustee Scholefield, all ayes. Motion carried.

Trustee Roher made a motion authorizing the following budget transfers: A8020.4 (Planning Board Contractual) \$100.00 from A1990.4 (Contingency) and G8130.2-2 (Wastewater Billing Supplies) \$50.00 from G1990.4 (Contingency), seconded by Deputy Mayor Lane, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Higgins made a motion to pay audited vouchers as indicated below, seconded by Trustee Scholefield, all ayes. Motion carried.

General Fund – Vouchers 136-169	Waste Water Operation & Maintenance Fund – Vouchers 33-39
Water Fund – Vouchers 29-36	Youth Commission – Vouchers 14

Deputy Mayor Lane made a motion to go into executive session for attorney-client privilege, seconded by Trustee Higgins, all ayes. Trustee Roher made a motion to come out of executive session at 8:36 p.m. No action was taken in executive session.

Trustee Higgins made a motion to accept the NYSEG Energy Efficiency Proposals for both the Village Office and DPW garage, with authorization for the Mayor to sign any necessary contracts, seconded by Trustee Scholefield, all ayes. Motion carried.

With no further business before the board, Trustee Scholefield made a motion to adjourn the meeting at 8:37 pm, seconded by Deputy Mayor Lane, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Village Clerk-Treasurer