

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 6<sup>th</sup> day of February, 2020, at the Town of Eaton Municipal Offices, 35 Cedar Street, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Michael Higgins	Trustee
	Kathleen Roher	Trustee
	Lloyd Sutton	Code Enforcement Officer
	Jim Cunningham	Waste Water Operator
	Amy Will	Clerk-Treasurer
	Nadine Bell	Attorney

Absent: Judy Scholefield Trustee

Others: Connie Shepard; resident; Paul Field, Chief of University Police; Matthew Vincent of the US Census Bureau.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the January 9, 2020 meeting were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Higgins, all ayes. Motion carried.

**US Census Bureau:** Matthew Vincent introduced himself as a partnership specialist with the US Census Bureau. He discussed the importance of the upcoming census and asked for the village's assistance in getting the word out to residents. This year there will be four ways to respond; online, by phone, paper form, followed up by an enumerator. He asked that the village share the message that the census is safe and easy. Trustee Higgins asked if SUNY Morrisville students are counted as residents. Mr. Vincent indicated they are as you are counted where you are most of the time. He continued that they are working closely with SUNY Morrisville to ensure everyone is accounted for. He added that they have de-duplication procedures to address parents who may also count their children at home, but are actually away at college.

**Public Comment:** None.

**Wastewater Treatment Plant:** Mr. Cunningham was present to discuss his budget request for fiscal year 2020-21 as he will be unable to attend a budget meeting. He indicated there are no significant bottom line changes to the budget

Mr. Cunningham stated the plant is running well, but they continue to see more inflow and infiltration with bigger spikes. Mr. Cunningham suspects that residents are likely pumping water from basements or other locations into the system. He suggested at some point the village inspect all properties to locate any connections. Mayor Shepard questioned whether some of the problem could be manhole infiltration. Mr. Cunningham didn't think so as the manholes are in good shape. Mayor Shepard suggested that Trustee Lane speak with the DPW about conducting a physical water meter inspection and use that as a means to check for improper sewer connections.

**Code Enforcement Officer:** CEO Sutton submitted a written report for review.

CEO Sutton provided the board with an update regarding an application received by the Zoning Board of Appeals relating to property at 24 West Main Street. CEO Sutton described current zoning regulations impacting multi use dwellings and described enforcement procedures available. He further advised the board that he issued a notice of violation and order to remedy for this property and confirmed the next steps available to him, which depend upon the property owner's use of the building moving forward.

Trustee Roher again asked what the village is going to do about the continuing issue with trash cans being left to the curb. Attorney Bell provided the board with a local law to address these concerns. The board will review and schedule a public hearing next month.

**Historic Preservation Commission:** Mayor Shepard said the recent meetings have been canceled so he is unsure what is going to become of this group.

**Planning Board/Zoning Board of Appeals:** Mrs. Will advised the board that Cathy Nagle resigned from the Planning Board.

**Youth Commission:** Mayor Shepard spoke with TJ Stokes, supervisor for the Town of Smithfield, regarding the contract. Their monthly meeting is next week and at this point we are just waiting to see if they are going to sign on. Mayor Shepard noted that the Town of Eaton signed the contract. He would like to see us advertise for the director position now. Mrs. Will noted that the board refers to this as “director” however for civil service purposes the position is recreation specialist. The board was provided with language for the help wanted advertisement and agreed to publish in the Mid York Weekly and the Hi, Neighbor with applications due by March 16, 2020.

**Law Enforcement:** Trustee Higgins asked Chief Field if University Police would give some attention to the school zone on Eaton Street. He’s noticed that vehicles are driving fast through that area. Chief Field acknowledged this issue and said University Police, along with the State Police, have been focusing their efforts here.

Chief Field said his office received a third party complaint regarding snowmobiles on private property; snowmobiles are using the trail through the college and cutting through someone’s property. Chief Field said if the village hears anything about it to please let him know and they will address it.

**Campus/Community Committee:** Trustee Roher said they will be having a small version of WinterFest later this month.

**Trustee:** Trustee Higgins advised the board that he would like to invite the college president, the administrator for Crouse Community Center, and Kyle Riedl of SEVAC to our next meeting to have a discussion regarding SEVAC’s request for funds. He would like the three entities to hear that the funding is not all going to come from the village. Trustee Higgins also discussed the proposed project at Crouse Community Center to add apartments, which will only result in additional calls to this location. Mr. Cunningham, also the supervisor for the Town of Nelson, remarked that they only had 11 calls in his township and acknowledged that the majority of SEVAC’s calls are to the college. He added that Assemblyman John Salka is attempting to have a bill passed where Morrisville Auxiliary Corporation would pay approximately \$50 per student for ambulance services. After further discussion the board agreed to issue a letter requesting the aforementioned individuals attend the next meeting of the board to discuss this matter.

**Mayor:** Mayor Shepard indicated he will not be available for the April meeting of the board.

**Clerk-Treasurer Report:** The board was provided financial reports detailing income and expenditures to date by fund.

Mrs. Will advised the board that she hasn’t had an opportunity to follow up with the Parry’s regarding the municipal parking lot adjacent to the Reidy Building. The board agreed that it would be unlikely that the Parry’s would be interested in paying for something that they can use for free right now.

The board was provided an email from Bob Rodriguez of SUNY Morrisville regarding the South Circle Road project. Mr. Rodriguez attended a meeting last fall to discuss the project and plans to be at the March meeting to provide an update and answer any questions.

Trustee Roher made a motion to schedule a public hearing on March 5, 2020 at 7:30 p.m. to hear EDU Grievances, seconded by Trustee Lane, all ayes. Motion carried.

Mrs. Will advised the board that Gui Zheng, tenant at 10 Mill Street, made payment on the water bill for this property, after the property owner did. This overpayment was not caught until it was entered into the billing system. Mrs. Will suggested that the village reimburse the tenant rather than maintain a credit on the account as the property

owner is going to seek reimbursement from them. Trustee Roher made a motion authorizing reimbursement to Gui Zhen in the amount of \$165.11 representing a duplicate water payment on Account 000501, seconded by Trustee Higgins, all ayes. Motion carried.

Trustee Lane made a motion authorizing the following budget transfers: A1640.42 (DPW Building Maintenance) \$500.00 from A1990.4 (Contingency); A3320.41 (Parking Signs) \$1,040.00 from A 5110.4 (Maintenance of Streets); A8010.4 (Zoning Contractual) \$50.00 from A1990.4 (Contingency); A8020.4 (Planning Contractual) \$50.00 from A1990.4 (Contingency); seconded by Trustee Roher, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Mayor Shepard, all ayes. Motion carried.

General Fund – Vouchers 228-252      Waste Water Operation & Maintenance Fund – Vouchers 52-58  
Water Fund – Vouchers 55-60

With no further business before the board, Trustee Higgins made a motion to adjourn the meeting at 8:38 p.m., seconded by Mayor Shepard, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will  
Clerk-Treasurer