

At a budget work session of the Board of Trustees of the Village of Morrisville held the 22nd day of February, 2018, at the Village Office, Cedar Street, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Allen Noel	Trustee
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Thomas Lane	Trustee
	Amy Will	Clerk-Treasurer

Deputy Mayor Noel called the meeting to order at 6:33 p.m.

The board discussed tentative operating budgets.

Mrs. Will advised the board that she received a quote to replace the pole mounted holiday decorations, as suggested by Mr. Heh. Twenty six decorations are needed and the current price is \$479/each, which increases if we wait to purchase. After some discussion, the board decided to purchase half the decorations in the current fiscal year and the other half next fiscal year. Mrs. Will to contact the vendor and request that the pricing be extended beyond March 1.

The sewer operation and maintenance budget was discussed. The board confirmed that rates would increase as follows; the operation and maintenance rate would increase from \$0.045 per cubic foot to \$0.055 per cubic foot and the sewer debt charge per Equivalent Dwelling Unit (EDU) would increase from \$55.00 per EDU to \$57.50 per EDU. The board will formally make this change by resolution at the next meeting. In order to balance the operation and maintenance budget, the board removed the capital transfer of \$20,000 included in the tentative budget.

Trustee Roher made a motion to schedule a public hearing on March 15, 2018 at 6:35 p.m. to authorize a property tax levy in excess of the limit established in General Municipal Law 3-c for the 2018-2019 fiscal year, seconded by Trustee Noel, all ayes. Motion carried.

The board discussed the quote for engineering services for waterline replacement on East Maple Avenue and Union Street. Trustee Noel noted that the issue on these streets is low flow to the fire hydrants. The board decided to proceed with engineering this project to allow for potential grant applications. Mrs. Will did not have the proposal available to confirm the cost of the initial engineering. Formal approval to be done at the next meeting.

Trustee Roher requested funding for a summer event to be coordinated by the village improvement committee. The board agreed to increase the campus/community line by \$2,000 to fund a summer event.

Mrs. Will completed an inventory of discarded electronic waste and miscellaneous equipment stored in the basement of the Village Office. The e-waste is a collection of items no longer functioning which have accumulated over more than 10 years. Trustee Noel made a motion declaring the following property surplus and authorizing the disposal of such:

- (1) Brother fax machine
- (1) Gateway computer tower
- (2) Dell computer monitors
- (1) Dell computer tower
- (1) Dell computer tower and monitor
- (1) Gateway computer tower and monitor
- (2) telephones
- (4) 4 drawer metal filing cabinets
- (1) 5 drawer metal file cabinet
- (1) 2 drawer metal file cabinet
- (1) Metal cabinet
- (2) Metal chairs

Seconded by Trustee Lane, all ayes. Motion carried.

The board discussed the total cost of the Eaton Street/West Maple Avenue water project. After applying the grants received for this project, approximately \$100,000 needs to be financed. The board determined \$50,000 of general fund balance would be appropriated toward the project to reduce the total amount to be financed.

The board discussed the employee accrued liability reserve and its purpose. Trustee Marshall questioned whether Mrs. Oley would be paid for any unused vacation time if she were to resign. Mrs. Will indicated that the resolution to provide Mrs. Oley with vacation time did not provide cash value to any unused balance at the time of resignation. The board further discussed this and determined that the employee handbook should be amended to provide cash payment for unused vacation leave in the event Mrs. Oley resigns, retires or laid off. Mrs. Will to contact Attorney Stokes to determine the best way to accomplish this.

With no further business before the board, Trustee Lane made a motion to adjourn the meeting at 7:24 p.m., seconded by Mayor Shepard, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer