

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 6th day of July, 2017, at the Town of Eaton Offices, Morrisville, there were:

Present:	Allen Noel	Deputy Mayor
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Thomas Lane	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer
Absent:	Mark Shepard	Mayor

Deputy Mayor Noel opened the meeting at 7:00 pm with the Pledge of Allegiance.

Minutes of the June 7, 2017 meeting were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Lane, all ayes. Motion carried.

Code Enforcement: Mr. Sutton submitted a written report for review.

Department of Public Works: Due to heavy rains which resulted in flooding near the former Key Bank property, Mr. Heh and Mr. Pushlar were called in last Saturday (July 1). Debris clogged the culvert pipe which caused the overflow. The stream remediation work done a few years ago worked well however.

Historical Preservation Commission: Mrs. Scholefield indicated that Landmarks Day will be held July 15. She suggested that members of the Board attend if they are available.

Youth Commission: Trustee Roher made a motion approving the following youth commission summer trips, with authorization for the Village Treasurer to issue payment in advance of audit; Highland Forest at a cost not to exceed \$1,225.00, Syracuse Sky Chiefs Baseball Game at a cost not to exceed \$550.00, The Wild Animal Park at a cost not to exceed \$700.00, and Enchanted Forest at a cost not to exceed \$1,365.00, seconded by Trustee Marshall, all ayes. Motion carried.

Trustee Lane made a motion to appoint the following individuals to the Morrisville-Eaton-Smithfield Joint Youth Commission; Julie Jacobs, Tina Doxtater, Katherine Dutcher, Jessica Bradbury, Aaron Dooley, Megan Dooley, and Ryan Monahan, seconded by Trustee Roher, all ayes. Motion carried.

Public Comment: Judy Scholefield noted a situation with the tenants at 12 Union Street this past weekend. She said there were 30-40 kids in the back yard and the police came to the property three times. An individual went next door to 14 Union Street and urinated on a tree near the home. Beer cans were thrown at the house and they also had a fire. They continue to be frustrated by the activity at this property. Deputy Mayor Noel indicated he will ask the Code Enforcement Officer to issue a letter to the property owner advising him that we have received the first police report for this location.

Mr. Rounds said he has an issue with the construction crew on Eaton Street. Trucks are using his driveway at 5 E. Maple Avenue as a turnaround, which has resulted in a broken sidewalk tile. He noted that he will not pay to replace that tile. Mr. Rounds also questioned whether the village has insurance to cover the Monday Mile walk since they are a sponsor. He stated that if someone falls, his homeowners insurance is not going to be taken over. Attorney Stokes indicated that the village insurance policy does cover this activity and noted that if someone falls on Mr. Rounds' property he will likely be sued as well, regardless of who has the insurance.

Attorney Report: The master plan was discussed. Attorney Stokes suggested that it would be more productive for this board to review village zoning and consider amendments. A work session will be scheduled in the next

few weeks between the board and Attorney Stokes.

Organizational Meeting: The board reviewed the 2017-18 list of appointments. Trustee Lane made a motion to approve the appointment list, seconded by Trustee Roher, all ayes. Motion carried.

Village Clerk-Treasurer	Amy Will
Deputy Village Clerk	Janet Oley
Superintendent of Public Works	Raymond Heh
Code Enforcement Officer	Lloyd Sutton
Village Historian	Susan Greenhagen
Village Attorney	Stokes & Levy PLLC (By Contract)
Official Newspaper	Oneida Daily Dispatch
Official Bank	Community Bank, N.A.
Wastewater Administrator	Jim Cunningham (By Contract)
Budget Officers	Mark Shepard & Amy Will
Deputy Mayor	Allen Noel
Code Enforcement Liaison	Mark Shepard
DPW/Buildings & Grounds Liaison	Allen Noel
Wastewater Liaison	Thomas Lane
Planning Board Liaison	Emily Marshall
Historical Preservation Liaison	Mark Shepard
Youth Commission Liaison	Kathleen Roher
Law Enforcement Liaison	Mark Shepard

Trustee Lane made a motion to adopt Resolution 17-21, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 17-21
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION ESTABLISHING MEETING DATES,
ADOPTION THE OPEN MEETINGS LAW AND DESIGNATING THE OFFICIAL NEWSPAPER
OF THE VILLAGE OF MORRISVILLE**

NOW THEREFORE BE IT RESOLVED:

1. Regular Meetings: Pursuant to Section 4-412 of the Village Law, regular meetings of the Board of Trustees are to be held on the 1st Thursday of each month commencing at 7:00 p.m. The meetings shall take place at the Town of Eaton Municipal Building, 35 Cedar Street, Morrisville, New York.
2. Open Meetings Law: Pursuant to the Public Officers Law, the Board of Trustees hereby adopts the requirements of the open meeting law and hereby adopts the notice requirements of the Public Officers Law as the official procedure of the Board of Trustees.
3. That the Board of Trustees of the Village of Morrisville designates Oneida Daily Dispatch as the official newspaper for the Village of Morrisville.

Trustee Lane made a motion to adopt Resolution 17-22, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 17-22
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION DESIGNATING COMMUNITY BANK, N.A.
AS DEPOSITORY OF ALL VILLAGE MONEYS**

WHEREAS, the Board of Trustees has determined that Village Law §412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates Community Bank, N.A. as depository of all moneys received by the Village Treasurer, Clerk and Receiver of Taxes.

Section 2. That this resolution is effective immediately.

Trustee Lane made a motion to adopt Resolution 17-23, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 17-23
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING PAYMENT IN
ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES,
POSTAGE, FREIGHT AND EXPRESS CHARGES**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately.

Trustee Lane made a motion to adopt Resolution 17-24, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 17-24
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING PAYMENT IN
ADVANCE OF AUDIT OF CLAIMS FOR CONTRACTUAL CHARGES
FROM MAC COPY LLC**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for contractual charges from Mac Copy LLC; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for contractual charges from Mac Copy LLC. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately.

Trustee Roher made a motion to adopt Resolution 17-25, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 17-25
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING A MILEAGE ALLOWANCE FOR
VILLAGE OFFICERS AND EMPLOYEES**

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees will approve reimbursement to such officers and employees at the rate of \$0.535 cents per mile.

Section 2. That this resolution is effective immediately.

The board reviewed the retainer contract for legal services by Stokes & Levy PLLC. Trustee Roher made a motion to approve the legal services contract with Stokes & Levy PLLC for the period 7/1/17 to 6/30/18, authorizing Mayor Shepard to sign said contract, seconded by Trustee Lane, all ayes. Motion carried.

Trustee Report: Trustee Marshall spoke with John Schuster regarding his home on North Street. He indicated that the property will go up for auction at the county's tax sale this fall. Trustee Marshall said that the Slocum property is also scheduled to be up for sale at the tax auction as well. Trustee Marshall left a message for Ken Mitchell with no return call. After discussion, Trustee Marshall made a motion directing the Code Enforcement Officer to initiate proceedings for condemnation of 12, 16 and 30 North Street, seconded by Trustee Lane, all ayes. Motion carried.

Clerk-Treasurer: The board was provided financial reports detailing income and expenditures to date by fund.

The board was provided with a seat belt and distracted driving policy. These were recommended by NYMIR after a recent audit. Trustee Roher made a motion to adopt the Seat Belt and Distracted Driving Policy, seconded by Trustee Lane, all ayes. Motion carried. The employee handbook will be updated accordingly.

The board continued discussion from last month regarding an email received from Christine Rudecoff of Morrisville State College requesting community service opportunities. The suggestions provided were to clean up garbage from around the village and offer leaf raking.

Trustee Roher made a motion to appoint Bianca Fannin to the position of part-time groundskeeper at a salary of \$10.00 per hour, seconded by Trustee Lane, all ayes. Motion carried.

Trustee Roher made a motion to approve a contract with Colin Valenta for the purchase of water for community beautification purposes, with authorization for Mayor Shepard to sign said contract, seconded by Trustee Lane, all ayes. Motion carried.

The board reviewed a notice from NYS and Local Retirement System regarding a contribution overpayment made by David Pushlar. Trustee Roher made a motion authorizing the return of the retirement overpayment to David Pushlar in the amount of \$94.09, seconded by Trustee Lane, all ayes. Motion carried.

The board was provided a report of the condition of the Contingency and Tax Stabilization Reserve Fund for fiscal year 2016-2017.

Trustee Roher made a motion to adopt Resolution 17-26, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 17-26
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires the Board of Trustees to annually audit the records and docket for the Village Justice, and

WHEREAS, the Board of Trustees has duly examined the records and docket of the Village Justice for the period January 2016 through December 2016.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees accepts the records and docket of the Village Justice as presented and finds them in compliance with applicable laws and standards

The board discussed scheduling the Sheriff's Department for the fall semester. Mrs. Will was directed to request coverage on Friday and Saturday evenings, with two deputies when possible, beginning August 25 through the end of October. The coverage hours should be in the late evenings, similar to the prior two semesters.

Mrs. Will advised the board that an application for renewal of The Fort's liquor license was received. The board had no concerns with this renewal.

Mrs. Will provided the board with a copy of the Tim Curtis' resignation from the Zoning Board of Appeals.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Noel, all ayes. Motion carried.

General Fund – Vouchers 4-22
Water Fund – Vouchers 1-5
Capital Projects Fund – Voucher 2

Waste Water Operation & Maintenance Fund – Vouchers 1-5
Youth Commission – Vouchers 1-2

With no further business before the board, Trustee Lane made a motion to adjourn the meeting at 7:59 p.m., seconded by Trustee Roher, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer