

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 12th day of July, 2018, at the Town of Eaton Municipal Building, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Kathleen Roher	Trustee
	Judy Scholefield	Trustee
	Mike Higgins	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Others: Janet Oley, Deputy Clerk.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the June 7, 2018 meeting were reviewed. Trustee Lane made a motion to adopt the minutes as written, seconded by Trustee Roher, all ayes. Motion carried.

Public Comment: None

Organizational Meeting: The board reviewed the 2018-19 list of appointments. Trustee Roher made a motion to approve the appointment list, seconded by Trustee Lane, all ayes. Motion carried.

Village Clerk-Treasurer	Amy Will
Deputy Village Clerk	Janet Oley
Superintendent of Public Works	Raymond Heh
Code Enforcement Officer	Lloyd Sutton
Village Historian	Susan Greenhagen
Village Attorney	Stokes Law Firm PLLC (By Contract)
Official Newspaper	Oneida Daily Dispatch
Official Bank	Community Bank, N.A.
Wastewater Administrator	Jim Cunningham (By Contract)
Budget Officers	Mark Shepard & Amy Will
Deputy Mayor	Tom Lane
Code Enforcement Liaison	Tom Lane
DPW/Buildings & Grounds Liaison	Tom Lane
Wastewater Liaison	Mark Shepard
Planning & Zoning Board Liaison	Judy Scholefield
Historical Preservation Liaison	Mark Shepard
Youth Commission Liaison	Kathleen Roher
Law Enforcement Liaison	Mike Higgins
Justice Court Liaison	Mike Higgins
Campus/Community Committee Liaison	Kathleen Roher
Village Improvement Committee Liaison	Kathleen Roher

Trustee Lane made a motion to appoint the following individuals to the boards indicated; Planning Board: George Fearon for a term of 4 years, expiring 6/30/22, Catherine Nagle for a term of 5 years, expiring 6/30/23; Zoning Board of Appeals: Judy Parker for a term of 5 years, expiring 6/30/23; Historic Preservation Commission: Carolyn Gerakopoulos for a term of 3 years, expiring 6/30/21, Sue Greenhagen for a term of 4 years, expiring 6/30/22, seconded by Trustee Roher, all ayes. Motion carried.

Trustee Lane made a motion to adopt Resolution Number 18-14, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 18-14
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION TO APPOINT VOLUNTEERS

WHEREAS, the Village of Morrisville has undertaken a downtown beautification project and installed flower planters along portions of Main Street and Eaton Street, and

WHEREAS, planters in the Cedar Street Park have also been planted with flowers, and

WHEREAS, Karen Verne and Juliana Howard have offered to provide watering and maintenance of the flowers throughout the season, as volunteers with no expectation of remuneration by or from the Village, and

WHEREAS, the Board of Trustees deems it in the public interest and best interests of the Village of Morrisville to accept the donation of volunteer services from Karen Verne and Juliana Howard.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Morrisville does hereby accept the hereindescribed donated services and does acknowledge that Karen Verne and Juliana Howard will be considered volunteers acting for the benefit of the Village of Morrisville for these activities.

Trustee Lane made a motion to adopt Resolution Number 18-15, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 18-15
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION ESTABLISHING MEETING DATES,
ADOPTION OF THE OPEN MEETINGS LAW AND DESIGNATING
THE OFFICIAL NEWSPAPER OF THE VILLAGE OF MORRISVILLE**

NOW THEREFORE BE IT RESOLVED:

1. Regular Meetings: Pursuant to Section 4-412 of the Village Law, regular meetings of the Board of Trustees are to be held on the 1st Thursday of each month commencing at 7:00 p.m. The meetings shall take place at the Town of Eaton Municipal Building, 35 Cedar Street, Morrisville, New York.
2. Open Meetings Law: Pursuant to the Public Officers Law, the Board of Trustees hereby adopts the requirements of the open meeting law and hereby adopts the notice requirements of the Public Officers Law as the official procedure of the Board of Trustees.
3. That the Board of Trustees of the Village of Morrisville designates Oneida Daily Dispatch as the official newspaper for the Village of Morrisville.

Trustee Roher made a motion to adopt Resolution Number 18-16, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 18-16
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION DESIGNATING COMMUNITY BANK, N.A.
AS DEPOSITORY OF ALL VILLAGE MONEYS**

WHEREAS, the Board of Trustees has determined that Village Law §412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates Community Bank, N.A. as depository of all moneys received by the village treasurer, clerk and receiver of taxes.

Section 2. That this resolution is effective immediately.

Trustee Lane made a motion to adopt Resolution Number 18-17, seconded by Trustee Higgins, all ayes. Motion carried.

**RESOLUTION NO. 18-17
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING PAYMENT IN
ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES,
POSTAGE, FREIGHT AND EXPRESS CHARGES**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately.

Trustee Lane made a motion to adopt Resolution Number 18-18, seconded by Trustee Higgins, all ayes. Motion carried.

**RESOLUTION NO. 18-18
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING PAYMENT IN
ADVANCE OF AUDIT OF CLAIMS FOR CONTRACTUAL CHARGES
FROM MAC COPY LLC**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for contractual charges from Mac Copy LLC; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for contractual charges from Mac Copy LLC. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows.

Section 2. That this resolution is effective immediately.

Trustee Roher made a motion to adopt Resolution Number 18-19, seconded by Trustee Scholefield, all eyes. Motion carried.

**RESOLUTION NO. 18-19
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING A MILEAGE ALLOWANCE FOR
VILLAGE OFFICERS AND EMPLOYEES**

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees will approve reimbursement to such officers and employees at the rate of \$0.545 cents per mile.

Section 2. That this resolution is effective immediately.

Code Enforcement: Mr. Sutton submitted a written report for review.

Department of Public Works: Trustee Lane spoke with Mr. Heh regarding the quotes received to replace the roof at the village office. One quote needs clarification as to whether it includes necessary chimney repairs. Quotes will be presented to the board for review at the next meeting.

Waste Water Treatment Plant: Mayor Shepard will ask Jim Cunningham to attend the August meeting and provide an update on plant operations.

Youth Commission: Trustee Roher said they made it through little league. She indicated that they intend on creating an Optimists Club.

Campus/Community Committee: Trustee Roher said they are trying to schedule a meeting with a group from Morrisville State College to determine their interest in participating. She said the committee no longer wishes to include the campus name on all the events they coordinate if they are not going to contribute both financially and with personnel. Winterfest will no longer be coordinated by the Campus/Community Committee; if the college wishes to continue the event they will be responsible for organizing it.

Crossing Guard: Trustee Scholefield requested signage be placed along the side of the road near the crosswalk on Eaton Street, similar to what is in other communities such as Cazenovia. Trustee Lane will speak with Mr. Heh regarding this and attempt to have Madison County erect them.

Village Improvement Committee: Trustee Roher said the group hasn't met lately. She is frustrated that the elementary school couldn't give approval to host an event there this summer, but she hopes to schedule something for early to mid-September.

Attorney Report: Attorney Stokes provided an update regarding the recent Zoning Board of Appeals meetings in consideration of an application by Russell Buell.

Trustee Report: Trustee Lane said that Dave Verne of North Street questioned whether the village would consider paving the portion of the road from his driveway to the water tanks. Mr. Verne intends on paving the parking area at his house and is going to suggest that Morrisville State College pave from the street to his property line. Mayor Shepard asked if the village is permitted to do this. Attorney Stokes responded that if it benefits the village by making access to water tower easier, it is permissible. He suggested that some thought be given to whether tractors would tear it up, whether it will ice up in winter, etc. Trustee Lane will try to get something going with Morrisville State College regarding their portion of the driveway.

Trustee Scholefield asked about the status of a pool at 16 Cedar Street. She was approached by a neighbor with concerns and noted that no permit has been issued. Trustee Lane to follow up with the code enforcement officer regarding this.

Mayor Report: Trustee Higgins made a motion to adopt Resolution Number 18-20, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 18-20
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2018-19 GENERAL OPERATING BUDGET**

WHEREAS, the Village of Morrisville participates in the Consolidated Local Street and Highway Improvement Program (CHIPS) administered through the New York State Department of Transportation, and

WHEREAS, the Consolidated Local Street and Highway Improvement Program reimburses municipalities for its local cash expenditures made for highway-related capital projects, subject to specific requirements, and

WHEREAS, based on the New York State Department of Transportation's CHIPS apportionment, the Village under budgeted the amount available to the municipality in the amount of \$24,578.49.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Board of Trustees of the Village of Morrisville that the 2018-19 General Operating Budget is hereby amended to modify revenue and expenditure budget lines A3501 and A5110.21 as follows:

Account No.	Description	Debit	Credit
A3501	State Aid, Consolidated Highway Aid		\$24,578.49
A5110.21	CHIPS Capital	\$24,578.49	

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

Mrs. Will provided the board with an update on the LED streetlight conversion which is under consideration. An inventory of all streetlights was received from NYSEG and forwarded on to CNY Regional Planning. They questioned some of NYSEG’s inventory and sent a request for an explanation, to which there hasn’t been a response yet. The cost analysis is still several months out from being finalized.

Mrs. Will advised the board that three residents filled swimming pools with water that was separately metered. This was done so an adjustment to their bill could be made for the portion of water not going to the wastewater treatment plant. Trustee Roher made a motion authorizing adjustments to the operation and maintenance portion of the water/sewer bills for Candace Clemens (Account 000555) \$37.56; Paul Enders (Account 001015) \$85.80; and Reece Dailey (Account 001350) \$76.45, seconded by Trustee Scholefield, all ayes. Motion carried.

The board was provided a report of the condition of the Contingency and Tax Stabilization Reserve Fund for fiscal year 2017-18.

Each member of the board reviewed all vouchers presented. Trustee Lane made a motion to pay audited vouchers as indicated below, seconded by Trustee Roher, all ayes. Motion carried.

General Fund – Vouchers 9-34	Waste Water Operation & Maintenance Fund – Vouchers 1-8
Water Fund – Vouchers 1-6	Youth Commission - Vouchers 2-3

With no further business before the board, Trustee Lane made a motion to adjourn the meeting at 8:06 p.m., seconded by Trustee Higgins, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer