

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 11th day of July, 2019, at the Town of Eaton Municipal Offices, 35 Cedar Street, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Kathleen Roher	Trustee
	Michael Higgins	Trustee
	Judy Scholefield	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Others: Bernie St. Onge on behalf of Smithfield-Eaton Ambulance Corp. (SEVAC); and Jan Oley, Deputy Clerk.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the 6/6/19 meeting were reviewed. Trustee Higgins made a motion to adopt the minutes as written, seconded by Trustee Scholefield, all ayes. Motion carried.

Public Comment: Bernie St. Onge discussed the proposed ambulance district and asked that the village move forward on this. SEVAC is proposing a total tax in the village of \$25,431 which equates to a tax rate of \$0.79 per thousand. This would be a cost of approximately \$72.92 to the average property owner. Attorney Stokes reiterated that the village does not create a tax district; the village could enter into a contract with SEVAC and the amount would be included in the operating budget. Mr. St. Onge was advised that the village allocated \$5,000 for SEVAC in the 2019-20 budget; Mr. St. Onge stated they are asking for \$25,431.

Trustee Scholefield questioned whether there has been any progress with obtaining funds from SUNY Morrisville. Mr. St. Onge said there has not and suggested that the village make a request. He said they also reached out to Morrisville Auxiliary Corporation seven months ago and have received no response. He questioned whether the four towns and village could join together in an attempt to put pressure on the college as SEVAC can't even get a return phone call. Mr. St. Onge said SEVAC is expending a lot of money right now on paid paramedics which is decreasing their savings. He said they are recovering very little. He said that when they are paid by the insurance company, that covers SEVAC's operating costs such as the ambulance, fuel, taxes, insurance, building, utilities. Currently the insurance recovery is good at \$120,000 to \$140,000 a year. Mr. St. Onge said they have been operating on insurance recoveries since they began in 1996. Insurance recoveries also allow them to put money away for ambulance and equipment replacement. Mr. St. Onge said the funds being requested are to cover the paramedic costs, just their labor, and not any operating costs. Mr. St. Onge said last night the Town of Fenner agreed to schedule a public hearing and the Town of Nelson has also set a hearing date. The Town of Smithfield is not going to have public hearing and whether they pay the full amount is unknown. Mr. St. Onge reiterated that he has been working on this for two years and some progress needs to be made. Mayor Shepard said the board will discuss this soon.

Code Enforcement Officer: Mr. Sutton submitted a written report for review. Mrs. Will advised the board that it appears the house at 12 North Street will be demolished next week.

Department of Public Works: Trustee Lane advised the board that the new mower has been received. It came with stock grass tires which are not aggressive enough for our use. Mr. Commins suggested that we surplus and sell those as they have a value of approximately \$75-100. Trustee Roher made a motion to surplus the stock grass tires for the Ferris mower and sell to the highest bidder, seconded by Trustee Lane, all ayes. Motion carried.

Trustee Lane said the generator has been repaired and has successfully gone under load for 2.5 hours. He said Dave Commins has done a great job at repairing and maintaining equipment.

Trustee Lane made a motion to adopt Resolution Number 19-17, seconded by Mayor Shepard, all ayes. Motion carried.

**RESOLUTION NO. 19-17
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2019-2020 GENERAL OPERATING BUDGET**

WHEREAS, the Village of Morrisville participates in the Consolidated Local Street and Highway Improvement Program (CHIPS) administered through the New York State Department of Transportation, and

WHEREAS, the Consolidated Local Street and Highway Improvement Program reimburses municipalities for its local cash expenditures made for highway-related capital projects, subject to specific requirements, and

WHEREAS, based on the New York State Department of Transportation's CHIPS apportionment, the Village under budgeted the amount available to the municipality in the amount of \$7,176.16.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Board of Trustees of the Village of Morrisville that the 2019-20 General Operating Budget is hereby amended to modify revenue and expenditure budget lines A3501 and A5110.21 as follows:

Account No.	Description	Debit	Credit
A3501	State Aid, Consolidated Highway Aid		\$7,176.16
A5110.21	CHIPS Capital	\$7,176.16	

Historic Preservation Commission: Mayor Shepard spoke with Ralph Colvin regarding Engine House repairs. Mr. Colvin may begin work on the cupola this weekend, with the understanding that the bicentennial is next weekend and the building needs to be presentable for it.

Youth Commission: Trustee Roher said that she and Jessica Dewey organized three summer trips to Howe Caverns, The Wild and Enchanted Forest. They are also working on an end of summer event at Morrisville Community Camp on Eatonbrook Reservoir. She noted that the school did not come through the way we hoped. She said Madison Central School has a summer recreation program and she intends to visit that and get an idea of what they offer. She also noted that she's received several requests to offer swimming lessons again.

The board discussed the appointment of Jessica Dewey to the position of recreation leader. They indicated that someone needs to attend the trips if Mrs. Dewey is not CPR and first aid certified. Trustee Higgins made a motion to appoint Jessica Dewey to the position of Recreation Leader for the period July 1, 2019 to August 31, 2019 at a salary of \$1,000.00, seconded by Trustee Lane, all ayes. Motion carried.

Parking Enforcement: The board continued discussion from the June meeting regarding changes to parking regulations. Trustee Roher stated that she doesn't think it's necessary to change the local law to prohibit overnight parking village-wide. Mrs. Will indicated that she put notice in the newsletter that this change is being considered and was contacted by three residents who expressed support for this. After much discussion, the board decided to place notice in the August and September newsletters with a proposed public hearing in October. Attorney Stokes suggested that a map be created with color coding to show the various parking regulations. He suggested a separate map for no overnight parking, time limit parking, etc.

Justice Court: Trustee Higgins indicated that the audit of court records was complete. Each member of the board was provided a copy of the audit for their review. Mayor Shepard made a motion to adopt Resolution Number 19-18, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 19-18
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires the Board of Trustees to annually audit the records and docket for the Village Justice, and

WHEREAS, the Board of Trustees has duly examined the records and docket of the Village Justice for the period June 2018 through May 2019.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees accepts the records and docket of the Village Justice as presented and finds them in compliance with applicable laws and standards

Law Enforcement: Trustee Higgins noted that the village requested a total of 240 hours of coverage from the Sheriff's Department for the spring semester and received only 25 hours. The same three days were covered by two officers. Trustee Higgins recommends that we notify the Sheriff's Department that we are not renewing the contract based on this as it is not fiscally responsible for us to continue. He added that the adoption of the rooming house regulations has had more of an impact than the sheriff's department has. The contract for specialized law enforcement coverage will be reviewed to determine notice requirements.

Bicentennial Celebration: Trustee Roher noted that Sharry Woodcock secured a great deal of financial support from SUNY Morrisville for this event. Mayor Shepard provided the board with a copy of the program and asked that they attend the opening ceremony and also take part in the afternoon ice cream social.

After the June board meeting Rentals To Go provided their contract for services, which has been reviewed by the village attorney. Trustee Roher made a motion to approve the contract with Rentals To Go for portable restroom units and authorizing Mayor Shepard to sign said contract, seconded by Trustee Scholefield, all ayes. Motion carried.

Trustee Lane made a motion to adopt Resolution Number 19-19, seconded by Trustee Higgins, all ayes. Motion carried.

**RESOLUTION NO. 19-19
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2019-2020 GENERAL OPERATING BUDGET**

WHEREAS, the Village of Morrisville has received unanticipated revenue from donations made by the Morrisville-Eaton PTO, Morrisville Lions Club, Dougherty Pharmacy and New Image Salon in the amount of \$877.60, and

WHEREAS, this unanticipated revenue is in the nature of a gift to the Village to be utilized for expenditures relative to a fireworks display during the Bicentennial Celebration in the Village of Morrisville.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Board of Trustees of the Village of Morrisville that said gift in the nature of donations made by the Morrisville-Eaton PTO, Morrisville Lions Club, Dougherty Pharmacy and New Image Salon in the amount of \$877.60 to be utilized for expenditures relative to a fireworks display during the Bicentennial Celebration in the Village of Morrisville, is hereby accepted by and on behalf of the Village of Morrisville, and it is hereby further

RESOLVED, by the Board of Trustees of the Village of Morrisville that in light of said gift of unanticipated revenue, the 2019-2020 General Operating Budget is hereby amended to modify revenue and expenditure budget lines A2705 and A7550.4 as follows:

Account No.	Description	Debit	Credit
A2705	Gifts and Donations		\$877.60
A7550.4	Celebrations (Bicentennial)	\$877.60	

Dated: July 11, 2019

Trustee: Trustee Scholefield questioned whether DOT was contacted regarding the traffic light on Cedar Street and the issue with it not recognizing horses and motorcycles. Mayor Shepard said he will contact DOT. Trustee Scholefield advised the board that the hot dog truck had difficulty parking in its usual spot because another vehicle was parked there. She asked that the spot be striped to reflect no parking. Trustee Higgins made a motion to have the parking space used by the food truck in the municipal parking lot on Eaton Street marked with paint for no parking, seconded by Trustee Lane, all ayes. Motion carried.

Trustee Lane said the village’s wooded lot located between Union and Eaton Streets is overrun with woodchucks and has become cause for concern by neighbors. People are shooting, trapping and transporting them. He suggested that the village hire a nuisance trapper. The board agreed to obtain quotes for this service.

Organizational Meeting: The board reviewed the 2019-20 list of appointments. Trustee Roher made a motion to approve the appointment list, seconded by Trustee Scholefield, all ayes. Motion carried.

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| Village Clerk-Treasurer | Amy Will |
| Deputy Village Clerk | Janet Oley |
| Superintendent of Public Works | David Commins |
| Code Enforcement Officer | Lloyd Sutton |
| Village Historian | Susan Greenhagen |
| Village Attorney | Stokes Law Firm PLLC (By Contract) |
| Official Newspaper | Oneida Daily Dispatch |
| Official Bank | Community Bank, N.A. |
| Wastewater Administrator | Jim Cunningham (By Contract) |
| Budget Officers | Mark Shepard & Amy Will |
| Deputy Mayor | Tom Lane |
| Code Enforcement Liaison | Tom Lane |
| DPW/Buildings & Grounds Liaison | Tom Lane |
| Wastewater Liaison | Mark Shepard |
| Planning & Zoning Board Liaison | Judy Scholefield |
| Historic Preservation Commission Liaison | Mark Shepard |
| Youth Commission Liaison | Kathleen Roher |
| Law Enforcement Liaison | Mike Higgins |
| Justice Court Liaison | Mike Higgins |
| Campus/Community Committee Liaison | Kathleen Roher |
| Village Improvement Committee Liaison | Kathleen Roher |

Trustee Lane made a motion to appoint the following individuals to the boards indicated; Planning Board: Marie Smith for a term expiring 6/30/2024, Rachel Armstrong as alternate member for a term expiring 6/30/20; Zoning Board of Appeals: Scott Mallet for a term expiring 6/30/2024, seconded by Trustee Higgins, all ayes. Motion carried.

Trustee Lane made a motion to adopt Resolution Number 19-20, seconded by Trustee Higgins, all ayes. Motion carried.

**RESOLUTION NO. 19-20
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION ESTABLISHING MEETING DATES,
ADOPTION OF THE OPEN MEETINGS LAW AND DESIGNATING THE OFFICIAL NEWSPAPER
OF THE VILLAGE OF MORRISVILLE**

NOW THEREFORE BE IT RESOLVED:

1. Regular Meetings: Pursuant to Section 4-412 of the Village Law, regular meetings of the Board of Trustees are to be held on the 1st Thursday of each month commencing at 7:00 p.m. The meetings shall take place at the Town of Eaton Municipal Building, 35 Cedar Street, Morrisville, New York.
2. Open Meetings Law: Pursuant to the Public Officers Law, the Board of Trustees hereby adopts the requirements of the open meeting law and hereby adopts the notice requirements of the Public Officers Law as the official procedure of the Board of Trustees.
3. That the Board of Trustees of the Village of Morrisville designates Oneida Daily Dispatch as the official newspaper for the Village of Morrisville.

Trustee Higgins made a motion to adopt Resolution Number 19-21, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 19-21
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION DESIGNATING COMMUNITY BANK, N.A.
AS DEPOSITORY OF ALL VILLAGE MONEYS**

WHEREAS, the Board of Trustees has determined that Village Law §412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates Community Bank, N.A. as depository of all moneys received by the village treasurer, clerk and receiver of taxes.

Section 2. That this resolution is effective immediately.

Dated: July 11, 2019

Trustee Roher made a motion to adopt Resolution Number 19-22, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 19-22
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING PAYMENT IN
ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES,
POSTAGE, FREIGHT AND EXPRESS CHARGES**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows.

Section 2. That this resolution is effective immediately.

Dated: July 11, 2019

Trustee Lane made a motion to adopt Resolution Number 19-23, seconded by Trustee Scholefield, all ayes. Motion carried.

**RESOLUTION NO. 19-23
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING PAYMENT IN
ADVANCE OF AUDIT OF CLAIMS FOR CONTRACTUAL CHARGES
FROM MAC COPY LLC**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for contractual charges from Mac Copy LLC; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for contractual charges from Mac Copy LLC. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows.

Section 2. That this resolution is effective immediately.

Trustee Higgins made a motion to adopt Resolution Number 19-24, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 19-24
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING A MILEAGE ALLOWANCE FOR
VILLAGE OFFICERS AND EMPLOYEES**

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees will approve reimbursement to such officers and employees at the rate of \$0.58 cents per mile.

Section 2. That this resolution is effective immediately.

Dated: July 11, 2019

Clerk-Treasurer: The board was provided financial reports detailing income and expenditures to date by fund.

Trustee Lane made a motion authorizing the return of the bid security to TKM Transport Inc. for the 1/1/17-5/31/19 garbage contract in the amount of \$7,580.00, seconded by Trustee Higgins, all ayes. Motion carried.

The board was provided a report of the condition of the Contingency and Tax Stabilization Reserve Fund for fiscal year 2018-19.

Trustee Lane made a motion authorizing the transfer of \$9,184.00 from the street savings account to the General Fund for the purchase of the Ferris lawnmower, seconded by Trustee Scholefield, all ayes. Motion carried.

Trustee Higgins made a motion authorizing the an adjustment to the O&M portion of the following water bills for metered pool use: Paul Enders (Account 001015) 411 cf \$22.60; Ken Blodgett (Account 001310) 2,312 cf \$127.16; Tom Lane (Account 000360) 313 cf \$17.21, seconded by Trustee Scholefield, all ayes with the exception of Trustee Lane abstaining. Motion carried.

Trustee Lane made a motion to approve the contract for indigent food services programs with St. Joan of Arc Parish and authorized Mayor Shepard to sign such contract, seconded by Trustee Higgins, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Lane, all ayes. Motion carried.

General Fund – Vouchers 7-53	Waste Water Operation & Maintenance Fund – Vouchers 1-6
Water Fund – Vouchers 2-9	Youth Commission - Vouchers 1

Mayor Shepard made a motion to enter executive session for attorney-client privilege at 8:40 p.m., seconded by Trustee Lane, all ayes. Motion carried.

Trustee Lane made a motion to exit executive session at 9:06 pm, seconded by Trustee Higgins, all ayes. Motion carried. No action was taken in executive session.

With no further business before the board, Trustee Lane made a motion to adjourn the meeting at 9:06 p.m., seconded by Trustee Higgins, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer