

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 2nd day of July, 2020, via videoconferencing technology due to the coronavirus pandemic, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Michael Higgins	Trustee
	Kathleen Roher	Trustee
	Judy Scholefield	Trustee
	Amy Will	Clerk-Treasurer
	Nadine Bell	Attorney

Mayor Shepard opened the meeting at 7:00 p.m. Clerk Will made the following statement: “This meeting is being held in compliance with Governor Cuomo’s Executive Order 202.11. Notice of this meeting was made to the news media at least seven days in advance and was also posted on the Village signboard and web site. The public may listen to or view this meeting via web-based video technology by using Zoom. Public comment will only be allowed this evening during the designated Public Comment section of the agenda. The public does not have the right to speak outside these allotted times and any public in attendance this evening will be muted at all other times.”

Clerk Will conducted a roll call and determined all members of the Board of Trustees were present for this meeting, representing a quorum.

Clerk Will stated that in person attendance is not permitted at this meeting. A transcript of this meeting will be available at a later date.

Minutes of the June 11, 2020 meeting were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Public Comment: None.

Code Enforcement Officer: Trustee Lane has been in contact with CEO Sutton regarding a couple of different issues.

Department of Public Works: Trustee Lane indicated everything is going well. Mayor Shepard inquired why the Morrisville Community Church doesn’t have an outside reader on the building. Clerk Will said she was unsure why, but it could be due to the construction of the building. Trustee Lane said it’s something we could look into and he will ask Superintendent Commins about this.

Planning Board/Zoning Board of Appeals: Clerk Will indicated the planning board will consider the applications of Alexander Sen and Crouse Community Center later in July. There will be a ZBA hearing in August.

Parking Enforcement: The board discussed the status of SUNY Morrisville’s fall semester. No final determination has been made yet. Mayor Shepard indicated this may effect when the parking enforcement officer returns to work and when he finishes for the year.

Attorney: Attorney Bell updated the PILOT agreement with Morrisville Housing Group, LP for Wilcox Apartments and it was forwarded to the board for review. She advised the board that local courts are open again. They are having very limited court appearances and are attempting to resolve as much as possible out of court.

Mayor: Mayor Shepard inquired if the board has reviewed the updated COVID safety policies and if there was any discussion. He indicated that he didn't want table this matter much longer, but wanted to ensure the board had adequate time to review.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

Trustee Lane made a motion to approve the PILOT agreement with Morrisville Housing Group, LP for Wilcox Apartments, with authorization for the Mayor to sign said contract, seconded by Mayor Shepard. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

The board discussed reopening of the Village Office to the public. They confirmed the intention remains to follow the County's lead and to be open by appointment only. The board also directed the August meeting to be conducted by videoconference.

The board held an extensive discussion regarding the upcoming termination of water/sewer service for the unpaid April 2020 bill. Recognizing residents and property owners may be facing a financial hardship due to the pandemic, Trustee Higgins made a motion to offer a 30 day extension to pay the April 2020 water/sewer bill from the August 17, 2020 termination of service date, provided a written request is submitted for consideration by the Board of Trustees no later than August 5, 2020, seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Trustee Roher made a motion authorizing reimbursement to CoreLogic in the amount of \$409.36 representing an overpayment of village taxes on parcel 111.19-1-5, seconded by Mayor Shepard. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes

Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

The board was provided with correspondence from Crown Communication NY regarding a wireless telecommunications facility being erected on property owned by SUNY Morrisville, in the Town of Eaton just outside the village. The board directed information regarding this proposal be included in the upcoming village newsletter.

Trustee Roher made a motion to adopt Resolution Number 20-14, seconded by Trustee Scholefield.

**RESOLUTION NO. 20-14
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

WHEREAS the next general election for officers will be held on September 15, 2020, and

WHEREAS the Board of Trustees designate by resolution the polling place and hours during which the polls shall be open.

RESOLVED that the Board of Trustees designate the polling place for the 2020 Village of Morrisville general election to be held on September 15, 2020 to be the Town of Eaton Building located at 35 Cedar Street, Morrisville, and it is hereby further

RESOLVED that the polls for said general election shall be open from 12:00 p.m. (noon) until 9:00 p.m.

Dated: July 2, 2020

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Clerk Will advised the board of an issue with the amount of vacation time she has accrued. She has 47.25 hours in excess of the amount allowed pursuant to the employee handbook. Rather than cancel these hours, she asked the board to consider approving the transfer of these hours, plus an additional 20 hours of vacation time, to her sick leave bank. Trustee Lane made a motion to authorize the Village Clerk-Treasurer to transfer 67.25 hours of vacation time to sick time, effective immediately, seconded by Mayor Shepard. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes

Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Vouchers were scanned and emailed to each member of the board for review prior to the meeting. Trustee Higgins made a motion to pay audited vouchers as indicated below, seconded by Trustee Lane.

General Fund – Vouchers 7-21
Water Fund – Vouchers 1-6

Waste Water Operation & Maintenance Fund – Vouchers 1-4

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mayor Shepard made a motion to go into executive session at 8:16 p.m. for attorney-client privilege, seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Trustee Higgins made a motion to come out of executive session at 9:02 p.m., seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

No action was taken in executive session.

Attorney Bell addressed the draft COVID safety policies. She indicated that if the board is so inclined they could pass a resolution adopting temporary safety measures until such time as the comprehensive policy can be formally adopted. Trustee Roher made a motion to adopt the following temporary safety measures, effective immediately, until such time as a comprehensive policy can be formally adopted at the August meeting of the Board of Trustees: 1. Social distancing with a minimum of 6 feet of space between all visitors, occupants and employees must be maintained; 2. Confined spaces, as defined as the Village Office foyer, conference room and individual offices, are to have no more than one occupant at any one time; and 3. Face masks must be worn by all visitors, occupants and employees in common areas which may include the Village Office foyer, hallway and conference room, seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted. Clerk Will stated that Trustee Scholefield was no longer connected to the meeting as her computer battery died.

With no further business before the board, Trustee Lane made a motion to adjourn the meeting at 9:07 p.m., seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer