

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 11<sup>th</sup> day of June, 2020, via videoconferencing technology due to the coronavirus pandemic, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Michael Higgins	Trustee
	Kathleen Roher	Trustee
	Judy Scholefield	Trustee
	Amy Will	Clerk-Treasurer
	Nadine Bell	Attorney

Others: Jeremy Huftalen, resident.

Mayor Shepard opened the meeting at 7:00 p.m. Clerk Will made the following statement: “This meeting is being held in compliance with Governor Cuomo’s Executive Order 202.11. Notice of this meeting was made to the news media at least seven days in advance and was also posted on the Village signboard and web site. The public may listen to or view this meeting via web-based video technology by using Zoom. Public comment will only be allowed this evening during the designated Public Comment section of the agenda. The public does not have the right to speak outside these allotted times and any public in attendance this evening will be muted at all other times.”

Clerk Will conducted a roll call and determined all members of the Board of Trustees were present for this meeting, representing a quorum.

Clerk Will stated that in person attendance is not permitted at this meeting. A transcript of this meeting will be available at a later date.

Minutes of the May 7, 2020 and May 29, 2020 meetings were reviewed. Trustee Lane made a motion to adopt the minutes as written, seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Judy Scholefield</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

**Public Comment:** Mr. Huftalen introduced himself to the board. He recently purchased 28 Eaton Street and said he has enjoyed living in Morrisville so far. Mr. Huftalen is considering running for elective office in the village. Mayor Shepard discussed the vacancies and it was suggested Mr. Huftalen contact the Madison County Board of Elections for additional information.

**Code Enforcement Officer:** Mayor Shepard asked about the status of 24 West Main Street’s applications for the Planning Board and Zoning Board of Appeals. Clerk Will indicated that the meetings have not yet been scheduled because in-person public hearings have been suspended until July 7<sup>th</sup> due to COVID-19.

**Department of Public Works:** Trustee Lane indicated everything is going well.

**Historic Preservation Commission:** Clerk Will indicated the letter of support for the Engine House’s nomination to the National and State Registers of Historic Places was submitted. There has not yet been a final decision made on the application.

**Youth Commission:** Trustee Roher said she would like to organize a swim program for next summer if possible. Mayor Shepard suggested that she work on that this fall. Mayor Shepard also suggested that she check with the Towns of Eaton and Smithfield regarding funding and whether that is going to change. Trustee Roher said she is going to look into possible grant funding for the program as well.

**Trustee:** Trustee Roher suggested that the village purchase solar powered speed radar signs that was discussed some time ago. She said there is a lot of traffic on Union Street because people are trying to avoid the traffic light. She also suggested that children at play signs being posted on the street as well.

**Mayor:** Mayor Shepard addressed his budget concerns relative to potential revenue shortfalls due to COVID-19. He said each department needs to be made aware that they should be as frugal as possible. He was unsure if purchasing solar radar signs is the most prudent thing right now due to their cost of approximately \$5,000. Mayor Shepard said this board may have some tough choices to make next year when preparing the budget for 2021 and he thinks we should be conscientious now.

The board discussed COVID safety policies. Mrs. Will advised the board that she watched a NYCOM webinar yesterday regarding reopening and received written guidance from them today. She continued that the policies she drafted and sent to the board last week are in her opinion not sufficient. The board discussed whether the Village Office would reopen to the public. Clerk Will advised the board that Madison County offices are beginning to reopen by appointment only. She recommended that we continue to operate in this manner as there hasn't been a negative impact in doing so thus far. By doing so this will allow additional time to prepare adequate safety policies. The board agreed to follow the County's lead and continue to with the Village Office open by appointment only, as well as to conduct the July board meeting by videoconference.

**Clerk-Treasurer Report:** The board was provided financial reports detailing income and expenditures to date by fund.

The board was provided a copy of the existing PILOT agreement with Morrisville Housing Group, LP for Wilcox Apartments. The tax exemption agreement will expire this year. Robert Napoli provided the proposed payment schedule, representing an annual increase of 3%. The board approved of this proposal and asked Attorney Bell to prepare the new contract.

Trustee Roher made a motion approving the contract with D'Arcangelo & Co. for preparation of the 2019-2020 annual financial report, with authorization for Mayor Shepard to sign said contract, seconded by Trustee Lane, The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Judy Scholefield</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

Trustee Lane made a motion authorizing the following budget transfers for fiscal year 2019-20; A1410.42 (Clerk-Treasurer Telephone/Internet Service) \$70.00 from A1410.49 (Clerk Contractual); A1989.4 (Payroll Processing) \$125.00 from A1990.4 (Contingency); A8160.41 (Refuse & Garbage Collection) \$25.00 from A1990.4 (Contingency); F8310.11 (DPW Superintendent Personal Service) \$1.00 from F8310.11 (DPW Employee Personal Service); F8310.43 (Office Supplies) \$30.00 from F1990.91 (Contingency); G8110.12 (DPW Superintendent Personal Service) \$1.00 from G8110.13 (DPW Equipment Operator Personal Service); G8130.2-2 (Billing Supplies) \$80.00 from G1990.4 (Contingency), seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Judy Scholefield</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

The board discussed the annual garage sale day that is sponsored and promoted by the village. Due to the pandemic, the board agreed that the village would not promote the event this year.

Trustee Higgins made a motion to pay all outstanding claims for fiscal year 2019-2020 and close the books, seconded by Trustee Scholefield. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Judy Scholefield</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

Vouchers were scanned and emailed to each member of the board for review prior to the meeting. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Mayor Shepard.

General Fund – Vouchers 296-322      Waste Water Operation & Maintenance Fund – Vouchers 70-73  
 Water Fund – Vouchers 78-84      Youth Commission – Vouchers 9

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Judy Scholefield</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

With no further business before the board, Trustee Higgins made a motion to adjourn the meeting at 8:10 p.m., seconded by Trustee Scholefield. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
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<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Judy Scholefield</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted. Meeting adjourned.

Respectfully submitted,

Amy Will  
Clerk-Treasurer