

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 1st day of March, 2018, at the Town of Eaton Municipal Building, Cedar Street, Morrisville, NY, there were:

Present:	Mark Shepard	Mayor
	Allen Noel	Trustee
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Thomas Lane	Trustee
	Amy Will	Clerk-Treasurer

Others: Mark Whitney, Village Justice.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the February 1, 2018 and February 8, 2018 (budget) meetings were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Noel, all ayes. Motion carried.

Public Comment: none

Justice Court: Judge Whitney provided a written report summarizing the cases for the prior year. He discussed court operations since he took the bench. He requested that the board consider providing Brenda Herrick, court clerk, with a raise in excess of 3% in the upcoming fiscal year. Judge Whitney said Ms. Herrick does a great job and is deserving of much more than she earns.

Code Enforcement: Mr. Sutton submitted a written report for review. Mrs. Will advised the board of call received earlier in the day from Debra Kirley, owner of 7 Cross Avenue. On several occasions, including today, trucks delivering to Dollar General have pulled onto their sidewalk and lawn. Mrs. Kirley indicates that the trucks have destroyed the lawn. She has contacted Dollar General regarding this but it continues to occur. Mrs. Kirley requested the village take action. After discussion the board agreed that a letter should be issued regarding the outstanding violations of the site plan approval as well as Mrs. Kirley's concerns.

Master Plan: Trustee Marshall asked Mayor Shepard for an update on emergency preparedness. Mayor Shepard has requested that Attorney Stokes prepare an agreement between the village and Morrisville Fire District for use of the firehouse as a meeting place in the event of an emergency. The group intends to meet again once Supervisor Moses returns from vacation.

Trustee Marshall noted that she is not running for reelection this year but asked if she may continue to be involved in efforts to improve Jones Park. The board encouraged her continued participation.

Village Improvement Committee: Trustee Roher said the group met last evening. They discussed solar lights in a crosswalk in Chittenango and thought it would be something to do here. Mayor Shepard suggested that they obtain additional information about this and bring back to the board for consideration.

Public Hearing Regarding EDU Grievances: Mayor Shepard opened the public hearing at 7:54 p.m. Mrs. Will indicated there were no grievances submitted. Mayor Shepard closed the public hearing at 7:56 p.m.

Clerk-Treasurer's Report: The board was provided financial reports detailing income and expenditures to date by fund.

The board continued discussions regarding the proposal of Dunn & Sgromo Engineers for a waterline replacement project on East Maple Avenue and Union Street. By completing the first portion of the proposal it will put the village in a position to seek grant monies for the project. Trustee Noel made a motion to accept the engineering plans/contract documents/approvals portion of the proposal from Dunn & Sgromo Engineers, PLLC, at a cost not to exceed \$7,500, seconded by Trustee Lane, all ayes. Motion carried.

Mrs. Will contacted Downtown Decorations regarding the purchase of pole mounted holiday decorations. They will extend the reduced cost per decoration to facilitate the village purchasing half of the decorations now and the other half in the next fiscal year. Trustee Noel made a motion authorizing the purchase of 26 pole mounted holiday decorations from Downtown Decorations at a total cost not to exceed \$12,600.00, seconded by Trustee Roher, all ayes. Motion carried.

The board discussed Judge Whitney's request for a salary increase for Brenda Herrick. The board directed Mrs. Will to provide an increase of 5% to Mrs. Herrick's 2017-18 salary in the 2018-19 tentative budget.

Trustee Noel made a motion to adopt Resolution Number 18-01, seconded by Trustee Lane, all ayes. Motion carried.

**RESOLUTION NO. 18-01
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION TO AMEND SEWER RENTS
FOR THE VILLAGE OF MORRISVILLE**

WHEREAS, pursuant to the provisions of Sections 149-34 and 149-35 of the Code of the Village of Morrisville, the Board of Trustees has the authority to act by resolution to amend sewer rents, and

WHEREAS, in the course of the current annual Village budget process, it has become apparent that an increase in revenue is required in order to keep pace with increasing system operation and maintenance expenses, as well as system debt service and other expenses.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Board of Trustees of the Village of Morrisville, pursuant to the authority provided in Sections 149-34 and 149-35 of the Code of the Village of Morrisville, that effective April 1, 2018 sewer rents shall be, and hereby are amended to be as follows:

1. Sewer operation and maintenance charges are \$0.055 per cubic foot of water passing through the Village water system meter(s) measuring water usage for the premises.
2. Sewer rents for the payment of the annual debt service costs associated with the sewer system shall be a uniform charge of \$57.50 per equivalent dwelling unit (EDU).

Trustee Roher made a motion to adopt the following resolution:

RESOLVED that the section of the Village Employee Handbook entitled "Separation of Employment" be amended to read as follows:

Separation of Employment – An employee who resigns, retires or is laid off will receive cash payment for unused vacation leave to which the employee is properly entitled at the employee's then current rate of pay. To be eligible to receive this payment, an employee who is to resign or retire must give written notice at least two weeks in advance of the last day of employment. In the event an employee leaves employment due to disciplinary action, the employee will not receive a settlement for unused vacation leave. In cases of death of an employee, the Village will pay an employee's designated beneficiary for any unused vacation leave.

Seconded by Trustee Noel, all ayes. Motion carried. The purpose of this resolution is to remove the prior language making this benefit not applicable to the office of Deputy Village Clerk.

Trustee Roher made a motion to schedule a public hearing on April 5, 2018 at 7:30 p.m. to consider the proposed 2018-19 operating budgets, seconded by Mayor Shepard, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Noel made a motion to pay audited vouchers as indicated below, seconded by Trustee Lane, all ayes. Motion carried.

General Fund – Vouchers 192-200
Water Fund – Vouchers 42-44

Waste Water Operation & Maintenance Fund – Vouchers 49-52
Youth Commission – Vouchers 14-15

With no further business before the board, Trustee Noel made a motion to adjourn the meeting at 8:14 p.m., seconded by Trustee Lane, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer