

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 7<sup>th</sup> day of May, 2020, via videoconferencing technology due to the coronavirus pandemic, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Michael Higgins	Trustee
	Kathleen Roher	Trustee
	Amy Will	Clerk-Treasurer
	Nadine Bell	Attorney

Absent: Judy Scholefield Trustee

Others: None.

Mayor Shepard opened the meeting at 7:00 p.m. Clerk Will made the following statement: “This meeting is being held in compliance with Governor Cuomo’s Executive Order 202.11. Notice of this meeting was made to the news media at least seven days in advance and was also posted on the Village signboard and web site. The public may listen to or view this meeting via web-based video technology by using Zoom. Public comment will only be allowed this evening during the designated Public Comment section of the agenda. The public does not have the right to speak outside these allotted times and any public in attendance this evening will be muted at all other times.”

Clerk Will conducted a roll call and determined four of the five members of the Board of Trustees were present for this meeting, representing a quorum.

Clerk Will stated that in person attendance is not permitted at this meeting. A transcript of this meeting will be available at a later date.

Minutes of the April 2, 2020 meeting were reviewed. Trustee Higgins made a motion to adopt the minutes as written, seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

**Public Comment:** None.

**Code Enforcement Officer:** Trustee Lane spoke with CEO Sutton today. He had nothing new to report as he has been working on an as needed basis during the pandemic. The board discussed the Governor’s PAUSE executive order which, among other things, mandated a reduction in workforce. This executive order is currently set to expire on May 15. After discussion Mayor Shepard suggested that Mr. Sutton resume his normal schedule on 5/18.

**Department of Public Works:** Trustee Lane said Mr. Commins is on schedule with spring cleanup. Trustee Lane also spoke to him regarding our budget concerns for the upcoming year.

Clerk Will indicated that Town of Eaton Highway Superintendent Larry Phillips requested that the Village sweep the streets in the hamlets of Eaton and West Eaton. The Village of Hamilton previously provided this service for the town but are unable to this year. Superintendent Phillips asked if we could do it and in return he would purchase a set of brooms for the sweeper at a cost of approximately \$500.00. The board agreed to provide this

service, however Attorney Bell recommended a formal agreement be entered into between the Town and Village. She will prepare this for the Town's upcoming meeting.

**Historic Preservation Commission:** Mayor Shepard discussed the recent notice that the Engine House is being considered for the State and National Register of Historic Places.

**Planning Board/Zoning Board of Appeals:** Clerk Will noted that there are applications pending, however scheduling meetings with the respective boards needs consideration. Video conferencing is likely not an option for these two boards so we need to determine how to proceed. Attorney Bell offered several meeting options. The board discussed how and where meetings could be safely held. Clerk Will to reach out to the Planning and Zoning Boards to determine if they are willing to meet at this point.

**Youth Commission:** Trustee Roher said she does not believe that any events can be planned for the summer due to the pandemic. The board agreed and suggested that we put notice of this in the newsletter.

**Mayor:** Mayor Shepard noted that village elections have been postponed until September 15.

**Clerk-Treasurer Report:** The board was provided financial reports detailing income and expenditures to date by fund.

Trustee Lane made a motion to adopt Resolution Number 20-13, seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

**RESOLUTION NO. 20-13  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING DELINQUENT WATER/SEWER RENTS TO BE  
PLACED ON VILLAGE OF MORRISVILLE PROPERTY TAXES  
FOR THE YEAR 2020**

**WHEREAS**, the Board of Trustees of the Village of Morrisville, by unanimous vote, approved the amount of \$1,521.00 for delinquent water/sewer rents to be placed on the property owners Village taxes for the year 2020.

**RESOLVED**, that the Board of Trustees of the Village of Morrisville authorizes Madison County Real Property Services to add the above amount to the delinquent property owners tax parcel.

Dated: May 7, 2020

The board reviewed an email from Jeff Golley requesting an adjustment to his water/sewer bill at 19 West Main Street. After discussion Mayor Shepard made a motion authorizing a credit to the operation and maintenance portion of Account 001420 in the amount of \$313.28, seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>

<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The board reviewed an email from Casey Marshall requesting an adjustment to the water/sewer bill at 126 Reservoir Road. After discussion Trustee Lane made a motion authorizing a credit to the operation and maintenance portion of Account 000950 in the amount of \$822.69, seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

Clerk Will discussed the purchase of flowers from the SUNY Morrisville greenhouse for the beautification project. Due to the timing of the sale, Mrs. Will requested authorization to purchase and pay for flowers in advance of board audit. Mayor Shepard made a motion authorizing the Village Treasurer to purchase flowers from SUNY Morrisville in an amount not to exceed \$650.00, with payment to be made in advance of audit, seconded by Trustee Roher, all ayes. Motion carried.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

Clerk Will advised the board that a tree in front of the Speedway gas station died and Joel Marshall would like to replace it. Trustee Lane suggested that we ask why the tree died and Trustee Higgins requested that the replacement not be such that berries drop onto the sidewalk. The board agreed to the purchase of a replacement tree for this location.

Clerk Will asked the board to consider rescheduling the June meeting to provide additional time to process end of year vouchers. The board agreed to reschedule the meeting to June 11, 2020, also to be held by videoconference.

Vouchers were scanned and emailed to each member of the board for review prior to the meeting. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Lane.

General Fund – Vouchers 296-322	Waste Water Operation & Maintenance Fund – Vouchers 70-73
Water Fund – Vouchers 78-84	Youth Commission – Vouchers 9

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>

<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

Clerk Will asked the board to clarify the expectation for the Village Office after May 15 when the PAUSE executive order expires. Mayor Shepard suggested we remain closed through the June board meeting, but bring employees back to work on May 18. Trustee Lane thought we should see what the Town of Eaton does. Trustee Roher suggested the office is open by appointment only. After discussion, Clerk Will questioned if the intention of the board is for the Village Office to remain closed to the public until further notice. Mayor Shepard confirmed this and indicated the board would revisit this matter at the June meeting.

Mayor Shepard made a motion to go into executive session at 8:27 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

Trustee Roher made a motion to come out of executive session at 8:48 p.m., seconded by Trustee Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted. No action was taken in executive session.

With no further business before the board, Trustee Higgins made a motion to adjourn the meeting at 8:49 p.m., seconded by Mayor Shepard. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>Michael Higgins</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Judy Scholefield</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>

<b>Kathleen Roher</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Thomas Lane</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Mark L. Shepard</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted. Meeting adjourned.

Respectfully submitted,

Amy Will  
Clerk-Treasurer