

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 5th day of November, 2015, at the Town of Eaton Offices, Cedar Street, Morrisville, there were

Present:	Mark Shepard	Mayor
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Absent:	Margaret Brody	Deputy Mayor
	Allen Noel	Trustee

Others: Connie Shepard and Charles Bostic, residents; Janet Oley, Deputy Clerk.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance. He expressed his appreciation for Trustee Brody overseeing the meeting and other matters while he was away.

Minutes of the October 8, 2015 meeting were reviewed. Trustee Roher made a motion to approve the minutes as written, seconded by Trustee Marshall, all ayes. Motion carried.

Code Enforcement Report: Mr. Sutton provided a written report for board review.

DPW Report: Trustee Roher indicated there is currently nothing new to report; everything is going well.

Crossing Guard Report: Trustee Roher made a motion to confirm the appointment of Tracy Scholefield to the position of school crossing guard at a rate of \$12.67 per hour, seconded by Trustee Marshall, all ayes. Motion carried.

Trustee Roher made a motion to adopt Resolution 15-25, seconded by Trustee Marshall, all ayes. Motion carried.

**RESOLUTION NO. 15-25
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF MORRISVILLE**

**A RESOLUTION PRESCRIBING TERMS OF COMPENSATION
FOR THE SCHOOL CROSSING GUARD POSITION**

WHEREAS, the Board of Trustees deems it to be in the best interest of the Village, its citizens and employees to formally recognize the importance of the contributions made to the Village by its school crossing guard and to provide for compensation policies that reflect the particular obligations and duties of that position, and

WHEREAS, it is the specific intent of the Board of Trustees that the compensation policies set forth in this resolution shall supersede all prior practices and/or statements of policy contained in the Village's Employee Handbook contradictory to this resolution that might otherwise apply, and that the policy hereby established shall be effective immediately.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Trustees of the Village of Morrisville that the school crossing guard of the Village of Morrisville shall be compensated in accordance with the terms and provisions hereafter set forth:

- The school crossing guard shall be compensated on an hourly basis, based upon an hourly rate to be determined from time to time by the Board of Trustees. It is the general intention of the

Board of Trustees that the school crossing guard shall work / be compensated for a total of five (5) hours per week for weeks that the school crossing guard is performing her usual duties. Actual days and times worked shall be as approved by the Mayor;

- The school crossing guard shall complete and sign (certify) a timesheet documenting whether she has worked a morning and/or afternoon shift;
- In recognition of the advantage gained by the Village from having the school crossing guard work two short shifts each day that school is in session, on any day in which the time sheet reflects a morning and/or afternoon shift on duty, the school crossing guard shall be paid for one half hour per shift worked. Except in cases of emergency, the school crossing guard shall not work more than one (1) hour in any given day.

Campus/Community Committee: Trustee Roher advised the board that the annual Halloween Parade of Costumes went well and they had more in attendance than in previous years. The next event will be pictures with Santa at Madison Hall on December 6.

Public Comment: Mr. Bostic stated that he received a CD from Dominion Transmission which contains the environmental assessment for the New Market Project in New York. The document on the CD is 199 pages and is very technical and includes maps and data. Mr. Bostic stated that the CD is asking for public comment regarding the project. He questioned how the village will respond to this as one of their maps shows that it goes through Morrisville.

Attorney Stokes responded that Dominion Transmission is not doing anything with the existing transmission line. Dominion is upgrading their existing compressor stations and building two new ones, one of which is located in the Town of Georgetown. With new compressor stations Dominion will be able to push more gas through existing lines; they are not constructing new lines. Attorney Stokes said that Dominion is regulated by the Federal Energy Regulatory Commission (FERC). As part of this process, FERC completes an environmental analysis. The information contained on the CD is the proposed findings by FERC. There is a 30 day comment period, after which FERC will issue their final environmental findings. Attorney Stokes reiterated that this is solely construction that will take place in Town of Georgetown, close to the DeRuyter town line, and has no direct impact on the village.

Attorney Report: Attorney Stokes reviewed the revised contract prepared by the Sheriff's Department. He noted that they are proposing a rate increase effective June 1, 2016 from \$75 per hour to \$85 per hour. Attorney Stokes revised the contract to address our concerns that the sheriff is scheduling man hours to maximize our budget allocation. It now states that the village and a representative of the Sheriff's Department will sit down by the 15th of the month and set the schedule for the following month. He said the idea is there will be an agreement each month as to what hours will be worked. Attorney Stokes noted that the village is not required to take any specific hours, and in fact we don't have to schedule any hours if we don't want to. Attorney Stokes did note that this doesn't effectively address times when we want coverage and the Sheriff's Department doesn't have manpower available.

Trustee Roher made a motion to approve the contract for specialized law enforcement coverage with the Madison County Sheriff's Department provided any changes made by the Sheriff's Department are substantially in this form, with authorization for Mayor Shepard to sign said contract, seconded by Trustee Marshall, all ayes. Motion carried.

Attorney Stokes provided the board with a draft local law to institute a licensing requirement for rental properties. He noted that this would basically require property owners who are renting to students or other collections of individuals who don't meet the definition of a family or functional family to obtain a license from the village every year. This would not apply if the property is rented to a family or a single person. After

discussion, Mayor Shepard suggested the board review the proposed local law for discussion at the December meeting.

Trustee Report: Trustee Roher provided an update on the grant Madison County applied for to address our lack of a grocery store. We've made it to the first round of finalists. In the next month or so we will be notified of the final results.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

Mrs. Will advised the board that Denny Sands of the Historic Preservation Commission requested that the Engine House be painted next spring and the damage (i.e. rotting wood) near the windows repaired. Mrs. Will indicated that we could ask the county work crew to complete this for us, as well as paint the village office. The board agreed.

The board reviewed the request of Richard Loomis for an adjustment to the O&M portion of his water bill. Mrs. Will indicated the average usage over the previous four quarters is 250 cf. Trustee Marshall made a motion authorizing a one-time credit to the O&M portion of bill #000086 in the amount of \$53.01, seconded by Trustee Roher, all ayes. Motion carried.

The board reviewed the request of Steve Jones for an adjustment to his water bill. Mrs. Will indicated the average usage over previous four quarters is 1,033 cf. Trustee Marshall made a motion authorizing a one-time credit to the O&M portion of bill #000600 in the amount of \$170.68, seconded by Trustee Roher, all ayes. Motion carried.

The board reviewed the request of Joel Marshall for an adjustment to his water bill. Mrs. Will indicated the average use over the previous four quarters is 364 cf. Trustee Roher made a motion authorizing a one-time credit to the O&M portion of bill #000502 in the amount of \$319.90, seconded by Mayor Shepard. Trustee Marshall abstained from voting. Motion failed.

Trustee Marshall made a motion to adopt Resolution 15-26, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 15-26
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2015-2016 GENERAL OPERATING BUDGET**

WHEREAS, the Village of Morrisville has received unanticipated revenue from donations made by various businesses in the community in the amount of \$170.00, and

WHEREAS, this unanticipated revenue is in the nature of a gift to the Village to be utilized for expenditures relative to the operation of the Campus/Community Committee of the Village of Morrisville.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Board of Trustees of the Village of Morrisville that said gift in the nature of a donation made by various businesses in the community in the amount of \$170.00 to be utilized for expenditures relative to the operation of the Campus/Community Committee of the Village of Morrisville, is hereby accepted by and on behalf of the Village of Morrisville, and it is hereby further

RESOLVED, by the Board of Trustees of the Village of Morrisville that in light of said gift of unanticipated revenue, the 2015-2016 General Operating Budget is hereby amended to modify revenue and expenditure budget lines A2705 and A7989.4 as follows:

Account No.	Description	Debit	Credit
A2705	Gifts and Donations		\$170.00
A7989.4	Campus/Community	\$170.00	

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Marshall, all ayes. Motion carried.

General – Vouchers 98-126

Water Fund – Vouchers 22-27

Waste Water Operation & Maintenance Fund – Vouchers 33-35

Youth Commission – Vouchers 7-8

Trustee Marshall discussed tree planting on private property. She said there isn't enough publicly owned property to plant and questioned why the village couldn't plant on private property. Attorney Stokes indicated this could be justified as a village beautification project. The village would need to obtain the informal permission of the property owner, similar to what was done for the creek project. The homeowner would be responsible for maintaining the tree. Mayor Shepard suggested that Trustee Marshall create a map of where and what type of tree they wish to plant. We could coordinate with property owners this winter, and move forward with planting in the spring.

With no further business before the board, Trustee Roher made a motion to adjourn the meeting at 8:00 p.m., seconded by Mayor Shepard, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Village Clerk-Treasurer