

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 3rd of November, 2016, at the Town of Eaton Offices, 35 Cedar Street, Morrisville, there were:

Present:	Allen Noel	Deputy Mayor
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Thomas Lane	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Absent: Mark Shepard Mayor

Others: Charlie Bostic, resident; Bernie St. Onge on behalf of Smithfield Eaton Volunteer Ambulance Corp.; Janet Oley, Deputy Clerk; and David Andrews, area resident and member of the Master Plan Committee.

Deputy Mayor Noel opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the October 6, 2016 meeting were reviewed. Trustee Lane made a motion to approve the minutes as written, seconded by Trustee Roher, all ayes. Motion carried.

Code Enforcement: Mr. Sutton submitted a written report for review.

Department of Public Works: Deputy Mayor Noel noted that the electrical work for the pole mounted holiday decorations is complete. There was an issue with water leaking into one of the boxes by Dollar General. This necessitated additional work and parts, which caused the final bill to come in a little higher than expected.

Planning Board: Trustee Marshall discussed the planning and zoning training that she and Trustees Roher and Lane attended a few days earlier. She said it was an excellent event with speakers who provided many ideas. One speaker was from Tully who discussed their lack of a grocery store. She and others came together to purchase a building at auction and open a grocery store. Trustee Marshall thought this could be a model or guide for Morrisville.

Youth Commission: Trustee Roher said the youth commission is trying to decide what to do about the storage shed located at the high school which is in need of maintenance. The group is discussing the purchase of either a portable shed or constructing a more permanent building. Trustee Roher said that they would like to solicit donations from alumni as a way to pay for the project. Attorney Stokes noted that it can't be deemed to be soliciting by the municipality. Funds could be raised by an outside group and then donated to the youth commission, however.

Sheriff's Department: Deputy Mayor Noel spoke with Scott Butler of Senator Valesky's office regarding the village's concern that University Police are unable to act beyond the confines of the campus. Mr. Butler emailed the legislation that applies to campus police and offered to facilitate a meeting between the groups. The board thought this was a good idea. Deputy Mayor Noel would like to have something in place with University Police by spring.

Campus/Community Committee: Trustee Roher said that the annual Halloween Parade of Costumes was held last weekend and went well. The visit with Santa and Mrs. Claus will be the first Sunday in December at Madison Hall.

Public Comment: Bernie St. Onge addressed the board regarding the Smithfield Eaton Volunteer Ambulance Corp. (SEVAC). Mr. St. Onge has been part of the organization since its inception and currently serves as President of the Board of Directors. They have hit a turning point and have been unable to get advance life support personnel (ALS) and currently only have one or two on staff. Just over a year ago they began using paid paramedics Monday through Friday from 7:00 a.m. until 5:00 p.m. This costs \$5,000-\$6,000 per month. SEVAC is now operating at a \$30,000-\$50,000 per year projected loss because of the added expense of a paid paramedic.

Mr. St. Onge said that SEVAC is looking for financial assistance to help them survive as volunteer ambulance in the village. A similar request has also been made to the Town of Eaton. Trustee Lane requested budget projections to enable the village and town to collaborate. Mr. St. Onge will provide this, as well as their most recent budget figures.

Trustee Report: Trustee Lane reiterated the earlier comments regarding the planning and zoning training that he attended. He would like to see the board move forward with the master plan.

Clerk-Treasurer's Report: The board was provided financial reports detailing income and expenditures to date by fund.

Attorney Stokes discussed the notice received from the SUNY Construction Fund regarding their intention to construct an anaerobic digester at Morrisville State College. This is a routine notice and the village is not an involved agency. Trustee Roher made a motion acknowledging that the State University Construction Fund is acting as lead agency in the construction of an anaerobic digester and the Village of Morrisville has no objection to that designation, seconded by Trustee Lane, all ayes. Motion carried. Mrs. Will was asked to send a courtesy letter confirming this.

Trustee Roher made a motion to appoint Craig Waters to the Planning Board and Judy Scholefield to the Historic Preservation Commission, seconded by Trustee Lane, all ayes. Motion carried.

Mrs. Will indicated that ADP sent notice that former employee Kathleen McGinn, who was hired as our flower attendant, failed to cash the one and only paycheck she received. Mrs. Will contacted Ms. McGinn regarding this and she doesn't know where the check is. ADP stopped payment on the check. Trustee Lane made a motion authorizing the issuance of a check to former employee Kathleen McGinn in the amount of \$27.70, seconded by Trustee Roher, all ayes. Motion carried.

Mrs. Will said that water/sewer late fees were assessed one day early to facilitate the issuance of the quarterly bill. After bills were printed, three payments came in which would not have been subject to late penalties. Before the quarterly bills were mailed, those penalties were reversed. Trustee Lane made a motion authorizing the credit previously applied to the following water/sewer accounts: Eric Faisst (\$12.91), Michael Selinsky (\$21.42), and Randy Mennig (\$21.80), seconded by Trustee Roher, all ayes. Motion carried.

Mrs. Will advised the board that Tom Szewczyk added a water meter to an existing property over the summer. When the first quarterly bill was issued in October, the billing system went back to 2008 and assessed base charges since that time. The bill should have been \$106.78, but was issued in the amount of \$2,862.90. Trustee Lane made a motion authorizing a credit to Thomas Szewczyk's water/sewer account (#000726) in the amount of \$2,756.12, seconded by Trustee Roher, all ayes. Motion carried.

Mark Whitney will attend the required justice training in Albany from December 5-10. Mrs. Will indicated that the hotel reservation has been made and Mr. Whitney has requested that the village pay this directly. Trustee Lane made a motion authorizing payment to Comfort Inn & Suites in advance of audit for hotel expenses relative to the required justice training in an amount not to exceed \$700.00, seconded by Trustee Marshall, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Lane, all ayes. Motion carried.

General Fund – Vouchers 96-125

Water Fund – Vouchers 25-30

Waste Water Operation & Maintenance Fund – Vouchers 31-33

Youth Commission – Voucher 9

Trustee Roher made a motion to go into executive session at 7:58 p.m. for attorney-client privileged discussions, seconded by Trustee Lane, all ayes. Motion carried.

Trustee Roher made a motion to come out of executive session at 8:22 p.m., seconded by Trustee Lane, all ayes. Motion carried. No action was taken in executive session.

Trustee Roher made a motion to schedule a public hearing on December 1, 2016 at 7:45 p.m. to consider the adoption of the comprehensive master plan, seconded by Trustee Lane, all ayes. Motion carried.

With no further business before the board, Trustee Roher made a motion to adjourn the meeting at 8:23 p.m., seconded by Trustee Lane, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer