

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 2nd day of November, 2017, at the Town of Eaton Municipal Building, Cedar Street, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Emily Marshall	Trustee
	Kathleen Roher	Trustee
	Thomas Lane	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Absent: Allen Noel Trustee

Others: Charles Molly and Connie Shepard, residents.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the October 5, 2017 meeting were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Lane, all ayes. Motion carried.

Public Comment: Charles Molloy discussed the Eaton Street water project. He complimented the village on its coordination with the contractor as well as the communications issued. Mr. Molloy thanked the board for their service and noted that the care residents receive is phenomenal.

Code Enforcement: Mr. Sutton submitted a written report for review. The board discussed the condition of 12 North Street. Mr. Sutton has been unable to gain access to conduct an interior inspection to assess the structural integrity of the building. He noted that a search warrant may be necessary. Attorney Stokes suggested that we allow recent communications between Mr. Sutton and the property owner's agent to progress. If nothing happens a search warrant would be considered next month.

Department of Public Works: Mrs. Will advised the board of a situation with the water service at Madison Hall. There is water service from Madison Hall to Morrisville State College's physical plant. The auxiliary valve for this water service is to be used only in an emergency situation when absolutely necessary. Mr. Heh was advised that a college employee inadvertently turned on this valve and it remained open for upward of 24 hours. The water supply to the college runs through Madison Hall's meter. The board discussed whether Morrisville State College should be billed for the unauthorized water use. It was decided to leave it alone for now and to issue a credit to Madison Hall's next quarterly bill for the estimated amount of water used by the college. Mr. Heh upgraded the meter supplying the water service to the physical plant and installed an exterior touch read so usage may be monitored on a quarterly basis.

The board discussed an email from John Dunkle, P.E., regarding Eaton Street drainage. When permits were obtained from the US Army Corps of Engineers and NYS DEC for Madison County Highway to build the new Eaton Street box culvert, the future stream relocation work being considered by the Village was also included in that permit. Since the County has completed their portion of the work, they would like to end their responsibility for the permits. Mr. Dunkle suggested that instead of simply terminating the permits, they be transferred from the County to the Village, as long as there is a possibility the Village might actually complete the stream relocation project in the next couple of years. He indicated it would be much easier and cost effective to transfer the permit than initiate a new permit. There may be a fee due to NYS DEC to keep it open (estimated to be \$200 or less). Trustee Roher made a motion authorizing the transfer of the Eaton Street drainage permits from Madison County Highway to the Village in consideration of future stream relocation work, seconded by Trustee Lane, all ayes. Motion carried.

Master Plan: Trustee Marshall suggested that Mayor Shepard read the FEMA Management Plan she previously emailed to him. She also suggested a meeting with the Towns of Eaton and Smithfield, Morrisville State College and Crouse Community Center so a comprehensive disaster preparedness plan may be developed. Trustee Marshall also suggested that Mayor Shepard meet with Ted Halpin, Emergency Management Director for Madison County.

She feels strongly that this needs to be given attention now. Mayor Shepard indicated that he would schedule meetings with the various parties to address this matter.

Trustee Marshall reported that the flower bulbs have been planted in Jones Park. She said that Morrisville State College indicated they will purchase shrubs next year.

Trustee Marshall advised the board that the Chamber of Commerce is moving forward. There have been two meetings so far, with approximately 25 people at each meeting.

Youth Commission: Trustee Roher indicated that things are going well. Soccer was successful and they have begun basketball registration. Mayor Shepard noted that three parents approached him and said they are pleased with the changes which have been made.

Campus/Community Committee: Trustee Roher said the Halloween Parade of Costumes was last week and went well. They are preparing for the visit with Santa next month. Recently there has been discussion about the original agreement and composition of this committee. It is being reviewed.

Village Improvement Committee: Trustee Roher noted that the first meeting of this group will be Wednesday, November 8 at the Cooperative Extension building. There are six individuals who have expressed interest in being a part of this. Attorney Stokes noted that this group is not an official body. They should discuss ideas and come back to the Board of Trustees with those for consideration.

Mayor Report: Mayor Shepard advised the board that Morrisville State College is undertaking a construction project this spring to upgrade the electrical service to Helyar Hall from the main campus. The engineer for the project spoke with Mr. Heh and requested permission to cut across South Street for the new service. Both Mr. Heh and Mayor Shepard separately advised the project engineer that the village would not authorize this as South Street was just recently paved. The Trustees strongly agreed that they did not want South Street to be disturbed. Attorney Stokes will draft a letter regarding the board's position on this matter.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

The board discussed increasing the blanket property insurance deductible. Trustee Roher made a motion to increase the blanket property insurance deductible from \$500.00 to \$2,500.00, and to also decline cyber security coverage, seconded by Trustee Lane, all ayes with Trustee Marshall abstaining. Motion carried.

Trustee Lane made a motion authorizing the Village Treasurer to issue payment to Colin Valenta in the amount of \$40.00 representing reimbursement for the cost of water per the contract for community beautification, seconded by Trustee Roher, all ayes. Motion carried.

Trustee Roher made a motion to appoint the following individuals to the Village of Morrisville Tree Commission; Kelly Hennigan, Village Arborist and Chair, Joel Marshall, Matt Buell, Dave Pushlar, and Paul Cooley, seconded by Trustee Lane, all ayes. Motion carried.

Mrs. Will noted that October water/sewer late fees were assessed one day early to facilitate the issuance of the quarterly bill. One payment was received timely, after the late fees were assessed. Trustee Lane made a motion authorizing the removal of late fees assessed to Reece Dailey's water/sewer account (#001350) in the amount of \$25.03, seconded by Trustee Roher, all ayes. Motion carried.

Mrs. Will advised the board of a situation with one of the water meters at Wilcox Apartments. The July quarterly bill was estimated due to the meter reading being inconsistent with prior use. In preparing the October quarterly bill it was determined that the July bill was overestimated. The meter appears to be malfunctioning and will be replaced. Trustee Roher made a motion authorizing an adjustment to CRM Rental Management's water/sewer bill (#001323) in the amount of \$422.47, seconded by Trustee Lane, all ayes. Motion carried.

The board discussed NY Paid Family Leave. Private-sector employers are mandated to provide paid family leave beginning 1/1/18. The premium is paid fully by employees. Public employers may opt into the program. Mrs. Will took a poll of a majority of village employees to determine their interest in this coverage; the overwhelming response was in favor of this coverage. Trustee Lane made a motion opting in to the NY Paid Family Leave for the benefit of village employees, seconded by Trustee Marshall, all ayes. Motion carried.

Mrs. Will requested that the Village Office be closed on December 26, 2017. The board approved.

Trustee Roher made a motion authorizing the following budget transfers; A5410.4 (Sidewalks Contractual) \$314.72 from A1990.4 (Contingency); A7510.42 (Engine House) \$480.00 from A7510.4 (Historic Preservation Contractual); A7510.42 (Engine House) \$267.00 from A7510.49 (Landmarks Day), seconded by Trustee Lane, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Lane, all ayes. Motion carried.

General Fund – Vouchers 96-116
Water Fund – Vouchers 22-27
Capital Projects Fund – Voucher 8

Waste Water Operation & Maintenance Fund – Vouchers 27-28
Youth Commission – Vouchers 9-12

With no further business before the board, Trustee Lane made a motion to adjourn the meeting at 8:17 p.m., seconded by Trustee Roher, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer