

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 6th day of September, 2018, at the Town of Eaton Municipal Offices, 35 Cedar Street, Morrisville, there were:

Present:	Mark Shepard	Mayor
	Kathleen Roher	Trustee
	Judy Scholefield	Trustee
	James Stokes	Attorney
	Amy Will	Clerk-Treasurer

Absent:	Thomas Lane	Trustee
	Michael Higgins	Trustee

Others: Doug Petroff, Marie Smith, residents; Sue Greenhagen, Carolyn Gerakopoulos, Carl Sterns on behalf of the Morrisville Historic Preservation Commission; Amanda Mazzoni from CNY Regional Planning Board; Aaron and Megan Dooley, Jacob Donovan-Colin, Tina Doxtator on behalf of the Morrisville-Eaton Smithfield Youth Commission; David Andrews, area resident; and Janet Oley, Deputy Clerk.

Mayor Shepard opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the August 2, 2016 and August 16, 2018 meetings were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Scholefield, all ayes. Motion carried.

Public Comment: Doug Petroff continued the discussion from last month regarding his request to revisit the village law which prohibits keeping of chickens. He provided the board with a copy of the local law adopted by the Village of Chittenango last year which allows this by permit. Mr. Petroff obtained verbal consent from the neighbors on each side of him. Mayor Shepard thanked Mr. Petroff for the information and said the board would review this and continue discussions next month.

Marie Smith noted that acquaintances from North Syracuse, Camillus and Baldwinsville have remarked how nice the village looks with the flower planters along Main Street. She said it has really turned the village into Smalltown USA.

Ms. Smith said she was in attendance to request that the board provide a letter of support regarding the initiative to bring Lady Justice back to Madison Hall from the county courthouse. They have obtained letters from others including the administration and historian of Madison County and the Town of Eaton historian. Morrisville State College wants to ensure there is the support of the village for this initiative. Ms. Smith noted that this will not obligate the village to anything. There was discussion about where Lady Justice would be located, as well as the repairs needed. Mayor Shepard made a motion authorizing the issuance of a letter of support to Morrisville State College regarding the initiative to place Lady Justice at Madison Hall, seconded by Trustee Roher, all ayes. Motion carried.

LED Streetlight Presentation: Amanda Mazzoni, Senior Planner at CNY Regional Planning & Development Board, presented an LED streetlight cost-benefit analysis for the village. Ms. Mazzoni discussed the two options for conversion, utility owned or municipal purchase, and the benefits of each. Mayor Shepard indicated the board would review the information provided.

Code Enforcement: Mr. Sutton submitted a written report for review.

Department of Public Works: Trustee Roher made a motion to declare a stone tamper as surplus property, seconded by Mayor Shepard, all ayes. Motion carried. The village received a bid from Larry Phillips for purchase of said tamper in the amount of \$100.00, which Mr. Heh suggested was a fair offer based on condition and age. Trustee Roher made a motion accepting Larry Phillips bid in the amount of \$100.00 for the surplus stone tamper, seconded by Trustee Scholefield, all ayes. Motion carried.

Historic Preservation Commission: Carolyn Gerakopoulos introduced Carl Stearns and said he is their expert in historic preservation. Mr. Stearns recently conducted an inspection of the Engine House cupola and found major problems. Mr. Stearns provided the board with a list of repairs that need to be done this fall, if possible. He noted evidence of leaking through the tie downs and one of the facades, which is due to a lack of maintenance. Mrs. Gerakopoulos said they have reached out to a local contractor, Rodney Warner, for an estimate but he was unable to prepare one before this meeting. After discussion, Mayor Shepard made a motion authorizing repairs to the Engine House at a cost not to exceed \$3,000.00, seconded by Trustee Roher, all ayes. Motion carried. Mayor Shepard requested an estimate for the extensive work being considered so that it may be reviewed during the upcoming budget preparations.

Planning Board: Trustee Scholefield attended the August meeting of the Planning Board where they considered two applications for a sign permit. The sign formerly used by the Big M is being replaced. Attorney Stokes questioned this change and said the existing sign was specifically permitted by the State of NY because of the scenic byway. Trustee Scholefield will speak to Marie Smith regarding this. She indicated the other proposal was for Speedway, which is taking over the Sunoco gas station. She discussed specific colors and wording. Attorney Stokes noted that the signage for Morrisville is different than what was presented to the Village of Hamilton.

Master Plan: Mayor Shepard said that on September 27 Madison County Planning will host an event where the village will be recognized for the development and implementation of our master plan.

Youth Commission: Aaron Dooley spoke regarding the desire of the youth commission board to become an Optimists Club. This past winter there was a 5th and 6th grade boys' team and a combined girls' team which participated in a traveling basketball league organized by the Optimists Club. The youth commission was able to pay a league fee to participate, but going forward a local Optimists Club needs to be organized. The youth commission board discussed this and decided they would like to move forward with creating an Optimists Club. Mr. Dooley said the club allows more opportunity in terms of resources. Mayor Shepard asked if the youth commission board is unanimous in wanting to form an Optimists Club; Mr. Dooley said yes. He noted that they had 19 people attend an informational meeting about establishing the club. Mayor Shepard asked if they have designated a chairperson or president yet; Mr. Dooley said that has all been taken care of. Mr. Dooley questioned what is preventing the youth commission from transferring to an Optimists Club. He noted the potential loss of people who currently volunteer with the youth commission if an Optimists Club is formed. Attorney Stokes said the simple answer is the youth commission is a municipal entity, it is governmental, and it exists by virtue of an intermunicipal agreement between the village and towns. He continued that because the youth commission is governmental it must function according to same rules as the village. Attorney Stokes said they cannot legally form an Optimists Club as the youth commission. He continued if they have individuals who want to form an Optimists Club they could do so, but the money would have to come from private fundraising. Mr. Dooley questioned what would happen with the existing sports equipment. Mayor Shepard said there should be a discussion between some members of the Optimists Club and the village board regarding this. Attorney Stokes said off the top of his head there could be a contract between the youth commission and the Optimists Club regarding use of the youth commission equipment as long as they are serving the youth. Dave Andrews noted his confusion that there is not an issue with the same members serving both the youth commission board and the Optimists Club. In his opinion that appeared to be a conflict of interest. Attorney Stokes didn't believe there was a conflict. Attorney Stokes said he would leave it up to Mr. Dooley to bring the process to form an Optimists Club with a separate group of individuals, but not the youth commission as an entity. Attorney Stokes reiterated that the youth commission is not going to become anything, it will remain as it is now and another group is going to become an Optimists Club. Mayor Shepard said the next step is for a couple of people from the Optimists Club to sit down with the youth commission liaison and one or more members of the village board to further discuss.

Campus/Community Committee: Trustee Roher said there still hasn't been a meeting with the college so it is unknown what their contribution and connection to the committee is going to be.

Village Improvement Committee: Trustee Roher obtained contact information for vendors the college has used during Mustang Weekend. She intends on reaching out to them for pricing and availability for a bicentennial celebration next year.

Attorney: Attorney Stokes spoke with Lauren Lines who is willing to work with the village regarding grant opportunities for a potential wastewater plant upgrade. John Dunkle is also willing to prepare the engineering plans. Attorney Stokes will touch base with Jim Cunningham regarding this project.

Mayor: Trustee Roher made a motion to adopt Resolution Number 18-21, seconded by Trustee Scholefield, all ayes. Motion carried.

**RESOLUTION NO. 18-21
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION TO ADOPT A HAZARD MITIGATION PLAN
FOR THE VILLAGE OF MORRISVILLE**

WHEREAS, the Village of Morrisville, with the assistance of the Madison County Office of Emergency Management, has gathered information and prepared the Madison County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the Madison County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Morrisville is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Board of Trustees has reviewed the plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Morrisville adopt the Madison County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Trustee Roher made a motion to adopt Resolution Number 18-22, seconded by Mayor Shepard, all ayes. Motion carried.

**RESOLUTION NO. 18-22
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION RECOGNIZING RAYMOND HEH
FOR HIS SERVICE TO THE VILLAGE OF MORRISVILLE
AND AUTHORIZING A SALARY INCREASE AND ADDITIONAL PAID TIME OFF**

WHEREAS, Raymond Heh has been employed by the Village of Morrisville Department of Public Works since April 1985, and

WHEREAS, the efforts and dedication of Mr. Heh have demonstrated to the Board of Trustees of the Village of Morrisville his importance to the administration and operation of the functions of the Village government, and

WHEREAS, the Board of Trustees deems it in the public interest and the best interests of the Village to provide a salary increase and additional paid time off to Mr. Heh in recognition of his service to the Village.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that Raymond Heh shall be provided with a salary increase of \$15,000.00 effective October 1, 2018,

AND IT IS HEREBY FURTHER RESOLVED, that Raymond Heh shall be credited with an additional 40 hours of vacation time at the conclusion of the first pay period in October 2018, and annually thereafter at the conclusion of the first pay period in the month of October.

Trustee Roher made a motion to adopt Resolution Number 18-23, seconded by Mayor Shepard, all ayes. Motion carried.

**RESOLUTION NO. 18-23
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AMENDING THE HOURS OF EMPLOYMENT
FOR HEAVY EQUIPMENT OPERATOR DAVID PUSHLAR**

WHEREAS, Heavy Equipment Operator David Pushlar has requested a change in his hours of employment, and

WHEREAS, the Board of Trustees deems it in the public interest, and in the best interests of the Village, to amend the hours of employment of David Pushlar to assist the Village through the transition period of appointing and training a new Heavy Equipment Operator, and possibly longer.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of Trustees does hereby amend the hours of employment of David Pushlar effective September 17, 2018. Such work hours shall be assigned and/or approved by the Mayor and Superintendent of Public Works. David Pushlar will continue to be deemed a Village employee. Compensation to Mr. Pushlar shall be at the rate of \$30.00 per hour for each hour worked, with a flat daily rate of \$50.00 for performing water system checks in the absence of the Superintendent of Public Works. Upon completion and submission of a time sheet to the Village Clerk-Treasurer payment shall be made during the regular payroll period. There shall be no additional non-salary employment benefits associated with this position, with the exception of any required payments to the New York State Public Employees' Pension Plan.

Trustee Roher made a motion to adopt Resolution Number 18-24, seconded by Trustee Scholefield, all ayes. Motion carried.

**RESOLUTION NO. 18-24
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION TO APPOINT DAVID COMMINS
TO THE POSITION OF HEAVY EQUIPMENT OPERATOR**

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of Trustees does hereby appoint David Commins to the position of Village of Morrisville Heavy Equipment Operator effective September 24, 2018,

AND IT IS HEREBY FURTHER RESOLVED, that the terms of appointment of David Commins as Heavy Equipment Operator shall be as follows:

1. Compensation to Mr. Commins shall be at the rate of \$20.00 per hour.
2. Mr. Commins shall be credited with 5 vacation days on December 24, 2018.

3. Mr. Commins shall be eligible for the Village's health insurance plan upon termination of coverage provided by his previous employer. Mr. Commins is not subject to any probationary period as it relates to health insurance coverage as may otherwise be required in the Village of Morrisville Employee Handbook.

Trustee Roher made a motion authorizing the payment of accumulated vacation time to Dave Pushlar at the conclusion of the pay period ending 9/16/18, seconded by Trustee Scholefield, all ayes. Motion carried.

The board reviewed four quotes to replace the roof at the village office. Since the last meeting Ralph Colvin submitted another quote to replace the one he withdrew. Trustee Roher made a motion to accept the low bid of Ralph Colvin in the amount of \$6,434.50 to replace the roof of the Village Office, with authorization for the Mayor to sign any contract documents as necessary and with further authorization for the Village Treasurer to issue payment to Mr. Colvin in the amount of \$3,217.25, seconded by Trustee Scholefield, all ayes. Motion carried.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

Mrs. Will advised the board that Emily Marshall would like to install benches on some of her properties along Main Street. She questioned whether they may be placed between the sidewalk and the road or whether they must be on her property. Attorney Stokes indicated that Mrs. Marshall needs authorization from the NYS Department of Transportation to place them between the sidewalk and the road; it would be easier if she installed them on her property.

Trustee Roher made a motion authorizing the following budget transfers; A8020.4 (Planning Board Contractual) \$40.00 from A1990.4 (Contingency) and A5110.4 (Clothing Allotment) \$25.30 from A1990.4 (Contingency), seconded by Mayor Shepard, all ayes. Motion carried.

Each member of the board reviewed all vouchers presented. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Scholefield, all ayes. Motion carried.

General Fund – Vouchers 53-84
Water Fund – Vouchers 10-14

Waste Water Operation & Maintenance Fund – Vouchers 14-21
Youth Commission - Vouchers 7-8

Mayor Shepard made a motion to go into executive session at 9:09 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person, seconded by Trustee Roher, all ayes. Motion carried.

Trustee Scholefield made a motion to come out of executive session at 9:27 p.m., seconded by Trustee Roher, all ayes. Motion carried. No action was taken in executive session.

With no further business before the board, Trustee Roher made a motion to adjourn the meeting at 9:29 pm, seconded by Mayor Shepard, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Village Clerk-Treasurer