

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 3rd day of September, 2020, via videoconferencing technology due to the coronavirus pandemic, there were:

Present:	Mark Shepard	Mayor
	Thomas Lane	Trustee
	Michael Higgins	Trustee
	Kathleen Roher	Trustee
	Judy Scholefield	Trustee
	Amy Will	Clerk-Treasurer
	Nadine Bell	Attorney

Others: Scott Mallet, resident; President David Rogers, Interim Vice President for Student Affairs Mary Bonderoff, Chief Officer for Communications & Marketing Graham Garner, Chief of University Police Paul Field, all on behalf of SUNY Morrisville.

Mayor Shepard opened the meeting at 7:05 p.m. Clerk Will made the following statement: “This meeting is being held in compliance with Governor Cuomo’s Executive Order 202.11. Notice of this meeting was made to the news media at least seven days in advance and was also posted on the Village signboard and web site. The public may listen to or view this meeting via web-based video technology by using Zoom. Public comment will only be allowed this evening during the designated Public Comment section of the agenda. The public does not have the right to speak outside these allotted times and any public in attendance this evening will be muted at all other times.”

Clerk Will conducted a roll call and determined all members of the Board of Trustees were present for this meeting, representing a quorum.

Clerk Will stated that in person attendance is not permitted at this meeting. A transcript of this meeting will be available at a later date.

Minutes of the August 6, 2020 meeting were reviewed. Trustee Lane made a motion to adopt the minutes as written, seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

SUNY Morrisville: President Rogers provided an update on campus operations since the start of the semester. The new SUNY Chancellor is asking each campus to modify and update their return to campus plans, which must detail how they will enhance coronavirus testing. This is a direct result of recent spike in cases at SUNY Oneonta. President Rogers said they intend to increase surveillance as they know that when students congregate it can lead to a spike in coronavirus cases. He acknowledged there have been reports of parties which University Police investigated. President Rogers noted that either through surveillance testing thus far or wastewater monitoring they haven’t detected a single positive case. He suspects that as testing is ramped up that may change. With positive cases their hope is to identify, isolate, and quarantine.

Chief Field discussed the “Good Neighbor” program they are going to implement. University Police intends to go to off campus student housing and deliver door hangers. The door hangers will have information regarding village ordinances that will be enforced if violated, such as unreasonable noise, the open container law, and

others. Chief Field said this is an effort to get information out to students and to make them aware that this isn't going to be acceptable.

Trustee Lane questioned how the college is testing off campus students, specifically those who reside within the village. President Rogers said they tried to accommodate testing for commuters and it was a harder group to sample. They are working on plan to reach out to everyone, especially now that the Chancellor is asking for that. Mrs. Bonderoff noted that a number of student athletes reside off campus and the coaches did have those students go to be tested. She said at this time the intention is to begin wastewater testing at the residence halls starting next Thursday (9/10/20) and systematically test each one. Mrs. Bonderoff said testing will continue each Tuesday and Thursday. If the wastewater samples come back elevated then they will quickly do more than one residence hall. Mrs. Bonderoff confirmed the college can mandate students take the coronavirus test. Mayor Shepard questioned if testing was mandated only of students residing on campus or the whole student body. Mrs. Bonderoff confirmed all students are mandated to be tested, with the exception of those who are a completing 100% of their coursework online. Mr. Garner discussed the SUNY System dashboard that will available soon. It will provide a live, up-to-date dashboard displaying data on COVID-19 testing and other vital information at each of SUNY's 64 colleges and universities. The data is reported by individual campuses every 24 hours.

Public Comment: Marie Smith, President of the Madison Hall Association, was unable to attend tonight's meeting but provided information for the board to review regarding two events scheduled for that location, along with their COVID safety policy. Ms. Smith wanted the board to be aware of the events in case they saw activity at the building or heard about it from someone else. University Police and the Sheriff's Department have been notified of these events as well.

Code Enforcement Officer: CEO Sutton submitted a written report for review. Trustee Lane said there's been a lot of talk between CEO Sutton and Attorney Bell regarding civil enforcement. Trustee Lane suggested it be put into layman's terms to understand how we can take care of this.

Mayor Shepard asked the board if they thought the village should send a letter to owners of rooming houses to let them know about SUNY Morrisville's "Good Neighbor" program. Attorney Bell suggested that we send a copy of the door tag along with a letter to all student rental properties. The board agreed.

Department of Public Works: The board reviewed a quote for a Graco cordless handheld airless paint sprayer. Trustee Roher made a motion authorizing the purchase of a Graco airless paint sprayer in an amount not to exceed \$569.00, with the Treasurer authorized to make this purchase in advance of audit, seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Trustee Lane updated the board on the sewer backup discussed last month. Drain Masters put a camera through the main and found the lateral at Cunningham's had separated from our main. The property owner is making arrangements for the repair.

Historic Preservation: Mayor Shepard noted that Craig Waters and Lisa Bryant have expressed interest in joining the commission. Mayor Shepard made a motion to appoint Craig Waters and Lisa Bryant to the Morrisville Historic Preservation Commission, seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mayor Shepard also noted that the Engine House has been placed on the State Register of Historic Places. The nomination has been forwarded on to the National Register for consideration as well.

Planning Board/Zoning Board of Appeals: Clerk Will noted that the Planning Board has a meeting scheduled next week to consider an application for a sign permit submitted by Buell Fuels. Regarding the outstanding applications for site plan review, Alexander Sen has not submitted the requested information to proceed with his application and the storm water review by John Dunkle is underway for Crouse Community Center.

Crossing Guard: PERMA, the village’s workers compensation carrier, is offering a virtual crossing guard training. The training will review state and federal regulations, proper gear, safe crossing procedures and how to instruct children in appropriate pedestrian behavior. Clerk Will indicated there is no cost for this training, other than the time of the crossing guard to attend. Mayor Shepard made a motion approving Tracy Scholefield to attend the crossing guard training sponsored by PERMA on 9/9/20, seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Attorney: Attorney Bell discussed her communication with John Dunkle regarding review of Crouse Community Center’s storm water plans. Mr. Dunkle will generate a letter with a recommendation that the drainage facilities be maintained in accordance with NYS DEC storm water guidelines. He will also include language recommending maintenance into the future and what the arrangement between the village and town should look like. After Mr. Dunkle’s recommendations are received Attorney Bell will contact Jim Stokes, Town of Eaton Attorney, regarding an intermunicipal agreement.

Trustee: Trustee Scholefield suggested the upcoming newsletter include information about the college’s coronavirus response and testing plans.

Trustee Lane addressed the topic of obtaining a municipal credit card. Attorney Bell previously provided the board with two policies for review. Mayor Shepard suggested the board review those and discuss at the October meeting what they would like the village’s policy to look like.

Trustee Lane discussed the recent notice from the Madison County Department of Health indicating they received 18 complaints relating to 6 business within the Village of Morrisville who are not adhering to the Governor’s requirements for masks. The concern is that with college students returning this issue has the potential to become worse. They indicated that continued non-compliance could result in the business being closed by the Department of Health. A letter was issued to all businesses within the village regarding this matter with a request that they do their best to enforce the mask requirement.

Mayor: Mayor Shepard expressed his appreciation to the village board and employees for their service. He reflected on his time serving the village. Trustee Lane thanked Mayor Shepard and wished him well.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund.

Clerk Will updated the board regarding the August termination of water/sewer service for the unpaid April 2020 bill. One account was terminated but service was restored the following day when payment was received.

The board reviewed the anti-harassment policy. It was determined the Mayor and Clerk-Treasurer would be the compliance officers and the section entitled “Appeals” would be included. Mayor Shepard made a motion to adopt the “Policy Against Discrimination and Harassment”, seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Trustee Higgins made a motion authorizing the reissuance of a paycheck to Mark Whitney in the amount of \$398.03 to replace one that he misplaced, seconded by Mayor Shepard. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

The board determined the October meeting would be held by videoconference.

Vouchers were scanned and emailed to each member of the board for review prior to the meeting. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Higgins.

General Fund – Vouchers 22-50
Water Fund – Vouchers 7-16

Waste Water Operation & Maintenance Fund – Vouchers 5-13

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

With no further business before the board, Mayor Shepard made a motion to adjourn the meeting at 8:41 p.m., seconded by Trustee Scholefield. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
Thomas Lane	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Mark Shepard	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted. Meeting adjourned.

Respectfully submitted,

Amy Will
Clerk-Treasurer